

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
MARCH 18, 2010 - PAGE 1**

I. Call to Order, Opening Statements, Flag Salute, Roll Call, Announcements

**CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS**

6:35 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Edward Connolly, Marc Flores, Joseph McKenna, Deborah Smith, and Marilyn Jo Tolley.
Absent were: Sharon Lee Kustra, Mark J. LeMunyon, and Elizabeth Spackman.
Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, and several members of the teaching staff and public.

There were no announcements.

II. Recognition and Presentations

**PRESENTATIONS
TEACHER OF THE YEAR
MS. ANN GRIFFITH**

1. Mrs. Zelenak presented Ms. Ann Griffith as Cape May City Elementary School's Teacher of the Year.

III. Receive comments from the public on agenda items only in accordance with the Board's policy on participation at Board meetings.

PUBLIC COMMENTS

IV. Items for Board Action

BOARD ACTION

- * A. Resolution #62-10 to approve preliminary School District Budget for 2010/2011 for submission to the Cape May County Department of Education was offered by Mrs. Smith. On motion by Mr. McKenna, seconded by Mr. Flores, Resolution #62-10 was adopted, 6-0. A roll call vote was taken:

**RES # 62-10
PRELIMINARY
BUDGET SUBMISSION
2010/2011**

AYES (6) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna,
Mrs. Smith, and Mrs. Tolley.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (3) : Ms. Kustra, Mr. LeMunyon, and Mrs. Spackman.

- B. On motion by Mr. McKenna, seconded by Mrs. Smith, the Board unanimously approved the tuition agreement between the Cape May Point Board of Education and Cape May City Board of Education for 2010/2011. Anticipated revenue to be \$43,848, less adjustments of \$15,360 (2007/08) and \$5,000 (2008/09) due to Cape May Point. Net tuition revenue \$23,488. Rate is set by agreement and is less than calculated per pupil cost and less than the maximum that can be charged.

**APPROVE
CAPE MAY POINT
TUITION
AGREEMENT
2010/2011**

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V. Committee Reports

**COMMITTEE
REPORTS**

A. Finance - None. Sharon Lee Kustra

B. Legislative Joseph McKenna

1 Mr. McKenna gave the highlights of the County meeting on March 2nd.

C. Public Relations Edward Connolly

1. An update on the adult technology literacy classes was given.

D. Policy Deborah L. Smith

1. On motion by Mrs. Smith, seconded by Mr. Flores, the Board approved Policy # 3240 on first reading.

**POLICY # 3240
FIRST READING**

2. Modifications to the policy were discussed, including a discount to Municipal employees. Mr. Fineberg explained the legal and aspects of the tuition policy.

D. Facilities and Grounds - None. Mark J. LeMunyon

E. Negotiations / Personnel - None. Edward Connolly

All motions are on the recommendation of the Chief School Administrator.

PERSONNEL

1. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board approved or ratified the following workshops as listed:

a. Dee Sloan to attend the County-wide In-service Planning Meeting on February 26, 2010, in Cape May Court House, from 12:30PM - 3:00PM. A substitute teacher was required; no other costs.

**K. SLOAN
COUNTY
INSERVICE**

b. Patty Burns to attend "Educating the Creative Mind" on March 4, 2010, at Kean University. A substitute teacher was required; no other costs.

**P. BURNS
WORKSHOP**

c. John Thomas to attend "Financial Management" on Mondays and Wednesdays from April 14-28, 2010, at the Linwood Public Schools. (Rutgers extension). Cost of the program is \$393; no additional costs.

**J. THOMAS
WORKSHOP**

d. Robin Wise and Joan Maurer to attend "Train the Trainer: Claims Coordinator" on March 23, 2010, at the Atlantic County Special Services School District. (NJSBA Insurance Group). Cost to be \$20.00 registration each, plus mileage/tolls. A substitute nurse will be required.

**R. WISE
J. MAURER
WORKSHOP**

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- e. Dee Sloan to attend "Reponses to Intervention Strategies" on March 28, 2010, at the AC Taj Mahal, hosted by BER. Cost to be \$215 reg, plus mileage/tolls/parking. A substitute teacher will be required. **K. SLOAN
WORKSHOP**
- f. Kathy Lucas and Phyllis MacNaughton to attend "Practical Strategies... Small Group Reading Lessons" on May 4, 2010, in Cherry Hill, NJ. Cost to be \$199.00 registration each, plus mileage and tolls. Substitute teachers (2) will be required. **K. LUCAS
P. MacNAUGHTON
WORKSHOP**
- g. Leah Angeline to attend, "Bilingual Special Meeting for Early Childhood Education" on March 18th and April 13th, 2010, at the Camden County Educational Services Commission. Cost(s) to be mileage/tolls on April 13th, a substitute teacher will be needed. **L. ANGELINE
WORKSHOP**
- h. Anne Borger to attend "Legal Higs" on March 25, 2010, at the CM County Mosquito Commission. A substitute will be required. **A. BORGER
WORKSHOP**
- i. Phyllis MacNaughton to attend, "Strategies to ID & Serve Students with Learning Challenges" on April 28, 2010, in Atlantic City, NJ. Costs to be \$215 registration, mileage/tolls/parking. A substitute will be required. **P. MacNAUGHTON
WORKSHOP**
- j. Joan Maurer to attend, "Response to Intervention" on April 28, 2010, in Atlantic City, NJ, sponsored by BER. Cost to be \$215 registration, plus mileage/tolls/parking. A substitute nurse will be needed. **J. MAURER
WORKSHOP**
- k. Jonathan Hammett to attend, "Guided Reading: Differentiating Using Small-Group Instruction" to be held on May 4, 2010, in Cherry Hill, NJ. Costs to be \$199, plus mileage/tolls. A substitute teacher will be needed. **J. HAMMETT
WORKSHOP**
3. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board accepted with regret, the resignation of Cynthia L. Woodson-Dukes, effective on or about May 29, 2010. **RESIGNATION
C. DUKES**
4. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board accepted with regret, the resignation of Dennis McGee from his part time position at Our Lady Star of the Sea, effective on February 26, 2010. **RESIGNATION
D. MCGEE**
5. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board appointed Laura Pollera as a part-time special education aide at Our Lady Star of the Sea for the remainder of the 2009/10 school year. Salary not to exceed \$2766. (position funded by IDEA) **APPOINTMENT
L. POLLERA
SOS - P/T**

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**VI. Chief School Administrator and Business Administrator/Board Secretary
items for Board Approval:**

- A. On motion by Mrs. Smith, seconded by Mr. Flores, the Board approved the attached staff monthly reports for February, 2010:
1. Cafeteria
 2. Guidance
 3. Enrollment
 4. Nurse
 5. Special Education
 6. Curriculum Report
 7. Facilities
 8. Before & After School

**APPROVE
STAFF REPORTS
FEBRUARY 2010**

B. **CONSENT AGENDA:**

**APPROVE
CONSENT
AGENDA**

On motion by Mr. McKenna, seconded by Mrs. Tolley, the Board unanimously approved the following consent agenda items as listed.

A roll-call vote was taken:

AYES (6) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna,
Mrs. Smith, and Mrs. Tolley.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (3) : Ms. Kustra, Mr. LeMunyon, and Mrs. Spackman.

1. Approval of payrolls:

January 31, 2010 - February 13, 2010	\$85,730.64		
February 14, 2010 - February 27, 2010	\$80,128.73		
- *2. Approve payment of bills from General Fund \$ 60,159. 53 and Food Service \$3,052.27 to February 28, 2010.
3. Approve minutes from the following Board of Education meetings:

February 18, 2010	Regular & Work Session		
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4. Approve (ratify) a trip made by Mr. Eppenbach & Mrs. Griffith's classes on February 5, 2010 to West Cape May Elementary School. The trip was from approximately 9:30AM - 10:45AM.
5. Approve a walking trip by Ms. Angeline & Mrs. Marten's pre-K classes on April 23, 2010, to Victorian Towers from approximately 9:15AM to 10:30AM.
6. Approve a Use of Facilities request made by the Kiwanis Club of Cape May to hold their annual Easter Egg Hunt on Saturday, April 3, 2010, on the school fields. All fees waived.

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(CONSENT AGENDA *continued...*)

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| 7. Approve a Use of Facility request made by The Mid-Atlantic Center for the Arts to hold an event in the Auditorium and Gym on Saturday, October 9, 2010, from 7:00PM - 11:30PM.
Cost to be \$100, plus custodial fees, per policy. | APPROVE
USE OF FACILITY
MAC |
| 8. Approve a Use of Facility request (parking lot) by Century 21 - Gilmartin & Co from 12:00 p.m. - 4:00 p.m., on Sunday April 25, 2010. (Contingent overflow parking for charity event to support breast cancer.)
All fees waived. | APPROVE
USE OF FACILITY
CENTURY 21 |
| 9. Approve Use of Facility request by the City of Cape May to hold a town meeting on May 5, 2010, from 3:30PM-6:30PM. All fees waived. | APPROVE
USE OF FACILITY
CITY OF CAPE MAY |
| 10. Ratify adding four (4) days to the end of the 2009/2010 school year to "make up" for days school was closed due to inclement weather. The last day of school will become June 24, 2010, with June 22, 23, and 24 being half-day sessions. June 16, 17, and 18 will become full-day sessions. | APPROVE
CALENDAR
CHANGES
2009/2010 |
| 11. Approve school calendar for the 2010/2011 school year. | APPROVE
CALENDAR 2010/11 |
| 12. Approve contract with Siemens to install and support a new school wide telephone system at a cost not to exceed \$19,800. | APPROVE
SIEMENS CONTRACT |

VII Consideration of additional items which may have arisen after preparation of the agenda.

**ADDITIONAL
ITEMS**

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|---|---|
| 1. Resolution #63-10 to approve the Professional Development Plan for the 2010/2011 School Year as submitted to the Department of Education was offered by Mr. McKenna. On motion by Mrs. Smith, seconded by Mr. Flores, Resolution #63-10 was adopted unanimously. | RES #63-10
PROFESSIONAL
DEVELOPMENT
PLAN - 2010/11 |
| 2. On motion by Mr. McKenna, seconded by Mr. Flores, the Board approved a contract with the Upper Township Board of Education to provide a multiply disabled student (I.D.) with daily PT, OT, and Speech services together with an aide, from March 22, 2010 through June 30, 2010, at a cost of \$11,208.56. | APPROVE
CONTRACT
SPED SERVICES
UPPER TWP. |
| 3. On motion by Mrs. Smith, seconded by Mr. McKenna, the Board approved a contract with the Cape May County Special Services School District to provide transportation for one student (I.D.) daily from Cape May to the Upper Township School District, with an aide, from March 22, 2010, through June 30, 2010, at a rate of \$278.25 per day. | APPROVE
CONTRACT
TRANSPORTATION |

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4. On motion by Mr. McKenna, seconded by Mrs. Smith, the Board approved the participation of one (1) student in the Interdistrict Public School Choice Program for the 2010/2011 school year. This student is currently in fourth (4th) grade.

**APPROVE
SCHOOL CHOICE
PARTICIPATION**

VII Items for Board Awareness and/or Board Consideration - None.

**BOARD
AWARENESS**

IX. Correspondence - None.

CORRESPONDENCE

X. Old Business - None.

OLD BUSINESS

XI New Business

NEW BUSINESS

1. On motion by Mrs. Smith, seconded by Mr. Flores, the Board approved the employment agreement with the Cape May City Education Association for the time period July 1, 2009 through June 30, 2012. A roll call vote was taken:
AYES (6) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna,
Mrs. Smith, and Mrs. Tolley.
NAYES (0) : None.
ABSTAIN (0) : None.
ABSENT (3) : Ms. Kustra, Mr. LeMunyon, and Mrs. Spackman.

**APPROVE
CMCEA
CONTRACT
2009-2012**

XII Receive comments from the public in accordance with the Board's policy on participation at Board meetings. - None.

COMMENTS

XII Adjournment

ADJOURNMENT

1. On motion by Mrs. Smith, seconded by Mr. Flores and affirmed by all, the Board adjourned at 7:13 p.m.

Respectfully submitted,

Transcribed:
March 22, 2010

John Thomas
Business Administrator/Board Secretary