

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
APRIL 29, 2010
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| I. John Thomas, Board Secretary, called the meeting to order at 6:32 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Edward Connolly, Marc Flores, Sharon Lee Kustra, Mark J. LeMunyon, Joseph McKenna, Deborah Smith, and Elizabeth Spackman. Absent: Marilyn Jo Tolley. Also present were: Victoria Zelenak, Robert Fineberg, and Robin Wise. There were no announcements. | CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS |
| II. The Oath of Office was administered to Dawn Austin, Edward Connolly, and Deborah Smith. | OATH OF
OFFICE |
| III. Mark LeMunyon nominated Edward Connolly for President. With no other nominations, a vote was taken with all in favor of Edward Connolly for President. Deborah Smith nominated Joseph McKenna for Vice President. With no other nominations, a vote was taken with all in favor of Joseph McKenna for Vice President. | ELECT PRESIDENT
EDWARD CONNOLLY
& VICE PRESIDENT
JOSEPH MCKENNA |
| John Thomas turned the meeting over to President Edward Connolly. | |
| IV. Recognitions and Presentations | PRESENTATIONS |
| A. Ms. Sandy Sandmeyer-Bryan gave the Board a multimedia presentation on her "Support for Inclusion" project. | SUPPORT
FOR INCLUSION |
| V. Comments from the public on agenda items - none. | PUBLIC COMMENTS |
| VI. Items for Board Action | BOARD ACTION |
| A. Annual Resolutions #1-11 through #19-11 were offered by Ms. Kustra, with Resolution #12-11 tabled. On motion by Mrs. Smith, seconded by Mr. LeMunyon, the remaining resolutions were adopted 8-0 as follows: | ANNUAL
RESOLUTIONS |

(Annual Resolutions continued on next page)

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(Annual Resolutions continued)

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| B. Resolution # 1-11 - Designate regular meeting dates, place and time for Board meetings for the ensuing year. | RES. #1-11
MEETING DATES |
| C. Resolution #2-11 - naming official polling places for School Districts: 1 & 2 - Cape May Fire House; 3 & 4 - Cape May United Methodist Church; 5 - Kiwanis Clubhouse; and 6 - Corinthian Yacht Club. | RES. #2-11
POLLING PLACES |
| D. Resolution #3-11 - Appointment of Inverso & Stewart as Public School Accountants for the ensuing year, with the Board President and Secretary authorized to execute the agreement. | RES. #3-11
ACCOUNTANTS |
| E. Resolution #4-11 - Appointment of Bob Fineberg, Esquire of Cape May Court House, New Jersey as solicitor for the ensuing fiscal year, with Peter Tourison as alternate solicitor. | RES. #4-11
BOARD SOLICITOR |
| F. Resolution #5-11 - Naming official depository for school funds: Sturdy Savings Bank, Franklin Street, Cape May, New Jersey. | RES. #5-11
STURDY SAVINGS |
| G. Resolution #6-11 - Naming Joanne Bradley, Principal Tax Clerk of the City of Cape May, as Treasurer of School Monies and Bruce MacLeod, the Treasurer and Tax Collector of the City of Cape May as Deputy Treasurer of School Monies for the fiscal year July 1, 2010 to June 30, 2011. | RES. #6-11
J. BRADLEY
TREASURER,
B. MACLEOD
DEPUTY TREASURER |
| H. Resolution #7-11 appointing Dr. William R. Weisberg, MD as district medical inspector for the fiscal year 2010/2011. | RES. #7-11
DR. WEISBERG |
| I. Resolution #8-11 - Authorizing the following signatures on school warrants: President or Vice President; Secretary or Assistant Secretary; Treasurer or Deputy Treasurer. (Three signatures required.) | RES. #8-11
WARRANT
SIGNATURES |
| J. Resolution #9-11 - Naming the Cape May Star & Wave and/or The Press of Atlantic City as official newspapers of the Board. | RES. #9-11
OFFICIAL
NEWSPAPERS |
| K. Resolution #10-11 authorizing contracts with approved State contract vendors. | RES. #10-11
STATE CONTRACTS |

(Annual Resolutions continued on next page)

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(Annual Resolutions continued)

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| L. Resolution #11-11 - Annual re-adoption of all prior Board policies as of this date, until specifically modified by action of the Board of Education. | RES. #11-10
ADOPT POLICIES |
| M. Resolution #12-11 - Annual resolution adopting Educational Programs (reference Curriculum Manuals, plus attached list of courses and programs of school district. | RES. #12-10
TABLED |
| N. Resolution #13-11 - Naming NIA Group Associates, LLC, Cape May New Jersey as Broker of Record for the 2010/2011 school year except for dental insurance which shall be brokered by Helen Parker, Management Benefit Solutions. | RES. #13-11
INSURANCE
BROKERS
NIA / PARKER |
| O. Resolution #14-11 - Appointing John Thomas as Business Administrator and Board Secretary and District Purchasing Agent for the Cape May City Board of Education for the fiscal year July 1, 2010 - June 30, 2011. | RES. #14-11
BA/ BS/PUR AGT
J. THOMAS |
| P. Resolution #15-11 to name Robin Wise the PL 103-382 (Impact Aid) representative for the Cape May City Board of Education for the 2010/2011 school year. | RES. #15-11
IMPACT AID
REP - R. WISE |
| Q. Resolution #16-11 appointing Joan Maurer as Section 504 Compliance Officer. | RES. #16-11
504 OFFICER
J. MAURER |
| R. Resolution #17-11 appointing John Thomas as Affirmative Action Officer, Title IX Coordinator, ADA Coordinator, Conscientious Employee Protection Act (CEPA) officer and Public Agency Compliance Officer for the fiscal year 2010-2011. | RES. #17-11
AFFIRMATIVE
ACTION OFFICER
J. THOMAS |
| S. Resolution #18-11 appointing custodians of school records: Victoria Zelenak for personnel and student records and John Thomas for all other district records. | RES. #18-11
SCHOOL RECORDS
CUSTODIANS |
| T. Resolution #19-11 appointing Garrison Architects as district architect of record for 2010/2011. | RES #19-11
ARCHITECT
GARRISON |

(Items for Board Action continued on next page)

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(Items for Board Action continued)

- U. On motion by Mrs. Smith, seconded by Mr. Flores, the Board approved the Board Secretary's and Treasurer's report for the 2009/2010 school year through February 28, 2010. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement.

**APPROVE
TREASURER/
SECRETARY
REPORTS
JANUARY 2010
FEBRUARY 2010**

A role call vote was taken:

AYES (8) : Mrs. Austin, Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mr. McKenna, Mrs. Spackman, and Mrs. Smith.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (1) : Mrs. Tolley.

- V. Resolution #20-11 approving line item transfers totaling \$4,510 made in March 2010 for the 2009/2010 school year was offered by Mrs. Smith. On motion by Ms. Kustra, seconded by Mr. Flores, Resolution #20-11 was adopted 8-0. A roll call vote was taken:

**RES. #20-11
TRANSFERS
MARCH 2010**

AYES (8) : Mrs. Austin, Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mr. McKenna, Mrs. Spackman, and Mrs. Smith.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (1) : Mrs. Tolley.

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VI. Committee Reports		COMMITTEE REPORTS
A. Finance - Budget passed, 162-150.	Sharon Lee Kustra	FINANCE
B. Legislative	Joseph McKenna	LEGISLATIVE
C. Public Relations	Edward Connolly	PUBLIC RELATIONS
D. Policy	Deborah L. Smith	POLCY
1. On motion by Mrs. Smith, seconded by Ms. Kustra, the Board unanimously approved the following policy on second reading: Tuition	3240	POLICY # 3240 APPROVED SECOND READING
D. Facilities and Grounds - Pool Bromine/Chlorine issues continue to be investigated.	Mark J. LeMunyon	FACILITIES
E. Negotiations / Personnel	Edward Connolly	PERSONNEL

All motions are on the recommendation of the Chief School Administrator

1. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board approved the following workshop: a. Board Members, Mrs. Zelenak, and Mr. Thomas to attend the Cape May County School Board's Assn. Annual Spring Meeting on May 11, 2010, at 5:00 p.m., in Cape May Court House.		PUBLIC RELATIONS APPROVE WORKSHOP MAY 11, 2010
2. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board accepted the retirement of Ralph Echevarria from the custodial staff.		RETIREMENT ECHEVARRIA
3. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board approved the tuition reimbursement request made by Thomas Holden in the amount of \$2000, for tuition costs at Drexel University.		APPROVE REIMBURSEMENT T. HOLDEN

(Personnel Items continued on next page)

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(Personnel Items continued)

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| 4. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the creation of three (3) summer curriculum positions to align our Science Curriculum with the new NJ Core Curriculum Standards, which may include identifying modifications for students with diverse needs. Maximum to be 20 hours per teacher, at \$35/hour. | APPROVE
SUMMER
CURRICULUM
POSITIONS
SCIENCE |
| 5. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the creation of three (3) summer curriculum positions to align our Science Curriculum with the new NJ Core Curriculum Standards, which may include identifying modifications for students with diverse needs. Maximum to be 20 hours per teacher, at \$35/hour. | APPROVE
SUMMER
CURRICULUM
POSITIONS
SOCIAL STUDIES |
| 6. On motion by Mr. Connolly, seconded by Ms. Kustra, the board unanimously approved the creation of one (1) special projects position to address school safety, guidance, and grant programs. Maximum to be 100 hours, at \$35/hour. | APPROVE
SPECIAL
PROJECTS
POSITION |
| 7. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board unanimously approved the creation of one (1) tech specialist position to coordinate the K-6 MAP Assessment Program and to coordinate Oncourse Systems website integration. Maximum to be 20 hours, at \$35/hour. | APPROVE
SUMMER TECH
POSITION |
| 8. On motion by Mr. Connolly, seconded by Mrs. Smith, the Board unanimously approved the creation of two (2) positions for QSAC monitoring and school recognition activities. Maximum to be 10 hours per teacher, at \$25/hour. | APPROVE
SUMMER QSAC /
RECOGNITION
POSITIONS |
| 9. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved stipend payments to eligible teachers and aides for completion of the "Support for Inclusion" professional development program (List attached, funds for the program provided by IDEA ARRA funding) | APPROVE
STIPEND
PAYMENTS
INCLUSION |

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(Consent Agenda continued)

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| 4. Approve participation in the Cape May County Purchasing Cooperative for 2010/2011 with the Business Administrator/Board Secretary as district representative. | APPROVE
PURCHASING |
| 5. Approve Application for Approval to Operate Summer School at the Elementary School July 6 to July 30, 2010 from 9:00-12:00 p.m.. Monday through Friday. Participation by district students is free; Out of district fees are \$85 per week, or \$300 for entire 4 week session. | APPROVE
SUMMER SCHOOL
APPLICATION |
| 6. Approve three (3) summer school teacher positions and up to three (3) paraprofessional positions, each to be compensated for three and a half (3.5) hours per session, at established and contracted rates. | APPROVE
SUMMER SCH
POSITIONS |
| 7. Approve Volunteer Parent Aide Program for 2010/2011 as per established guidelines. | APPROVE
VOLUNTEER PGM |
| 8. Approve Cape May City Recreation Department's 2010/11 Use of Facilities request for use of the school pool and gymnasium, schedule attached. Total fee to be charged, \$16,000. | APPROVE
CITY REC
USE OF FACILITY
2010/2011 |
| 9. Approve the revised school affiliation agreement between the University of Phoenix and our school to provide educational experiences to selectec University students. (Revisions made by Mr. Fineberg.) | APPROVE
UNIV. OF PHX
AGREEMENT |
| 9.. Approve renewal of Participation Agreement with Asbury Park Information Technology Center for the 2010/2011 school year at a cost of \$8,510, an increase of \$265. | APPROVE
ASBURY PARK
AGREEMENT |
| 10. Approve participation in the Horizon Dental Option plan for 2010/11 at a monthly cost to the Board as follows: | APPROVE
DENTAL
RATES |
| Single Coverage | \$43.87 |
| Husband/Wife or Parent/Child | \$77.56 |
| Family | \$123.71 |

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| IX. Consideration of additional items which may have arisen after preparation of the agenda - NONE. | ADDITIONAL
ITEMS |
| X. Items for Board Awareness and/or Board Consideration - NONE. | BOARD AWARENESS |
| XI. Correspondence | CORRESPONDENCE |
| A. Letter from Cape May Stage, regarding recent performance at school. | CAPE MAY STAGE |
| XII. Old Business - NONE. | OLD BUSINESS |
| XIII New Business - NONE. | NEW BUSINESS |
| XIV Receive comments from the public in accordance with the Board's policy on participation at Board meetings. | RECEIVE
COMMENTS |
| A. Mrs. Sandmeyer-Bryan addressed the Board and gave them an update on her efforts to plant garden(s) at school. | GARDEN UPDATE
SANDMEYER-BRYAN |
| XV. Adjournment | |
| 1. On motion by Ms. Kustra, seconded by Mr. Flores and affirmed by all, the Board adjourned at 7:09 p.m. | ADJOURNMENT |

Respectfully submitted,

Transcribed:
May 3, 2010

John Thomas
Business Administrator/Board Secretary