

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 8, 2009
PAGE 1**

- | | |
|--|---|
| I. Linda Loughlin, Board President, called the meeting to order at 7:14 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Edward Connolly, Marc Flores, Linda Loughlin, Joseph McKenna, Elizabeth Spackman, and Roberta Townsend. Absent were: Sharon Lee Kustra, Mark J. LeMunyon, and Marilyn Jo Tolley. Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, Patricia Burns, and Joan Maurer. There were no announcements. | CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL

ANNOUNCEMENTS |
| II. Recognition and Presentations | PRESENTATION |
| A. Mrs. Burns provided the Board with a demonstration of the school's new MIMIO multi-media interactive presentation device. | MIMIO
MRS. BURNS |
| III. Receive comments from the public on agenda items only in accordance with the Board's policy on participation at Board meetings. No comments. | PUBLIC COMMENTS |
| IV. Items for Board Action | BOARD ACTION |
| A. On motion by Mr. McKenna, seconded by Mr. Connolly, the Board unanimously approved the Board Secretary's and Treasurer's Reports for the 2008/2009 school year through October 31, 2008. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement. | APPROVE
TREASURER/
SECRETARY
REPORTS
OCTOBER 2008 |
| B. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board unanimously approved the participation of one (1) student in the Interdistrict Public School Choice Program for the 2009/2010 school year. | SCHOOL CHOICE
APPROVAL
2009/2010 |
| V. Committee Reports | |
| A. Finance | FINANCE |
| Mr. McKenna gave a recap of the finance meeting held on December 15, 2008. The next finance committee meeting is scheduled for Thursday, January 22, 2009 at 3:30 p.m. in the school library. | |

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 8, 2009
PAGE 2**

- | | |
|---|--|
| B. Legislative | LEGISLATIVE |
| <p>Mr. McKenna reminded members that mandatory training dates are scheduled and to register for training if required. Mr. Thomas will assist with schedules and registration.</p> | |
| C. Policy - No Report. | POLICY |
| D. Public Relations | PUBLIC RELATIONS |
| <p>Press reports of school activities were reviewed.</p> | |
| E. Negotiations | NEGOTIATIONS |
| <p>Mr. Connolly reported that the board met with Bruce Taylor, a consultant. An initial meeting between the board and the CMCEA would be scheduled at a mutually agreeable day and time.</p> | |
| <p>All motions are on the recommendation of the Chief School Administrator.</p> | |
| 1. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board unanimously approved, upon satisfactory completion of State mandated background checks, the attached substitute list for the 2008-2009 school year. | UPDATED
SUBSTITUTE LIST
2008-2009 |
| 2. On motion by Mr. Connolly, seconded by Mr. McKenna, the following workshops were approved: | WORKSHOPS |
| a. Sharon Lee Kustra, Mark J. Lemunyon, Joseph McKenna, Roberta Townsend Linda Loughlin, and Elizabeth Spackman to attend the "Regionalization / Consolidation" meeting hosted by the Margate City Public Schools and co-sponsored by the Cape May County SBA. on January 15th. There is no fee, other than mileage and toll reimbursement. | BOARD
REGIONALIZATION
CONSOLIDATION |
| b. Patty Burns and Jay Eppenbach to attend "Integrating Technology Projects into the Classroom" presented by LCMR on January 21, 2009. There is no fee and substitute teachers are not required. | P. BURNS
J. EPPENBACH
CLASSROOM TECH |
| c. Victoria Zelenak, Patty Burns, and John Thomas to attend one (1) day each at the NJASA TECHSPO 2009 to be held on January 29/30, 2009, at Bally's, Atlantic City. There is a \$150 fee per participant, mileage and toll reimbursement for Zelenak/Burns. | V. ZELENAK
P. BURNS
J. THOMAS
TECHSPO |
| d. LeeAnn Tarr and Janine Wilson to attend the NJ Kindergarten Teacher Convention to be held on 2/26 & 2/27, 2009 in Atlantic City, NJ. Cost to be \$349x2 (\$698) registration, substitute teacher(s) (2 days), mileage, tolls, and parking. | L. TARR
J. WILSON
KINDERGARTEN |

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 8, 2009
PAGE 3**

- e. R. Doto and Karen Slack to attend LAL Articulation Meeting to be held on January 22, 2009 at LCMRSD. There are no costs, and no substitute teachers are required. **R. DOTO
K. SLACK
LAL**
- f. P. MacNaughton, A. Griffith, and L. Faw to attend "Strategies, Students with Asperger-Autism" to be held on February 10, 2009, in Cherry Hill, NJ. Costs to be \$189x3 (\$567) registration, substitute teacher(s), mileage, and tolls. **P. MACNAUGHTEN
A. GRIFFITH
L. FAW**
- g. William Grier to attend "Paraprofessional Training: How to Help without Hovering" to be held on March 6, 2009, at Rowan University. Costs to be \$115 registration, substitute teacher, mileage, and tolls. **W. GRIER
PARA-PROF.**
- h. Robert Bitton Jr. to attend "Preventative Maintenance #9040A" to be held on Linwood, NJ from February 9th - 25th, 2009. (5 class meetings) Cost to be \$430 course fee, mileage, and tolls. **R. BRITTON
PREV. MAINT.**
- 3 On motion by Mr. Flores, seconded by Mrs. Townsend, the Board unanimously approved/ratified Patty Burns to attend an on-line course entitled, "Mimio Master 1: Beginners Online Training Course" to be held in four (4) segments, starting on January 8, 2009. Total cost is \$60, no travel costs required but substitute is possible. **P. BURNS
MIMIO**

VI. Chief School Administrator and Business Administrator/Board Secretary items for Board Approval:

A. Staff Monthly Reports

1. Cafeteria
2. Guidance
3. Enrollment
4. Nurse
5. Special Education
6. Curriculum
7. Facilities
8. Before & After School Program

*B. **CONSENT AGENDA:**

The following items were voted upon during a single roll-call vote.

**CONSENT
AGENDA**

On motion by Mr. Connolly, seconded by Mr. Flores, the Board approved the following consent agenda items. A roll-call vote was taken with all in favor. Motion carried 6-0.

*1. Approval of payrolls:

November 23 - December 6, 2008:	\$83,671.47
December 7 - December 20, 2008:	\$81,938.65
December 21 - December 31, 2008:	\$86,718.95

**APPROVE
PAYROLLS**

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 8, 2009
PAGE 4**

- *2. Approve payment of bills from General Fund \$81,946.20 and Food Service \$2,483.82 to December 31, 2008. **APPROVE PAYMENTS**
- *3. Approve minutes from the following Board of Education meetings: **APPROVE MINUTES**
December 11, 2008 Regular Meeting & Executive Session
December 15, 2008 Finance Committee Meeting
- *4. Approve Lower Cape May Regional swim team's use of the pool on Tuesdays from 3:00 - 4:00 p.m, through March 15, 2009. All fees to be waived. **APPROVE USE OF FACILITY LCMR - SWIM TEAM**
- *5. Approve use of auditorium, gym, and kitchen/cafeteria on Monday December 7, 2009, by the Center for Community Arts from 4:00PM to 9:00PM for the Great Cookie Exchange. All fees except custodial and kitchen to be waived. **APPROVE USE OF FACILITY CCA - COOKIE**
- *6. Approve use of three (3) classrooms on weekdays (excluding holidays) from June 29 - August 21, 2009, 8:30 a.m. to 12:30 p.m., by the Center for Community Arts' Summer Camp program. All fees except custodial and to be waived. **APPROVE USE OF FACILITY SUMMER CAMP**
- *7. Approve Cape May City Recreation Department's 2009/2010 facility use request, including the 2009 summer program. **APPROVE USE OF FACILITY CMC REC DEPT.**

VI. Consideration of additional items which may have arisen after preparation of the agenda.

1. Resolution #70-09 approving additional line item transfers totaling \$1904.72 made in December 2008 for the 2008/2009 school year was offered by Mr. Connolly. On motion by Mr. McKenna, seconded by Mr. Flores, Resolution # 70-09 was adopted 6-0. **RES #70-09 TRANSFERS DECEMBER 2008**
2. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board unanimously approved the shared service agreement with the Upper Township School District to provide an Occupational Therapist from January 6 - June 30, 2009, at a rate of \$41.61 per hour, plus mileage. (It is anticipated that this O/T will be billing two (2) hours per week for the balance of this school year.) **SHARED SERVICE UPPER TWP. OT SERVICES**
3. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approve the use of auditorium, gym and kitchen on Saturday February 21st from 4:00PM-6:00PM (setup) and on Sunday February 22, 2009 from the hours of 8:00AM-5:00PM, by the Nature Center of Cape May to hold their Kids Can Expo. All fees excluding custodial to be waived. **USE OF FACILITY NATURE CENTER KIDS CAN EXPO**

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 8, 2009
PAGE 5**

- | | |
|---|----------------------------|
| VII. Items for Board Awareness and/or Board Consideration - None. | BOARD AWARENESS |
| VIII. Correspondence - None. | CORRESPONDENCE |
| IX. Old Business - None | OLD BUSINESS |
| X. New Business - None. | NEW BUSINESS |
| XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings. No comments. | PUBLIC
COMMENTS |
| XII. Adjournment | ADJOURNMENT |
| | |
| 1. On motion by Mr. Connolly, seconded by Mr. Flores and affirmed by all, the Board adjourned at 8:01 p.m. | |

Respectfully submitted,

John Thomas
Business Administrator/Board Secretary

Transcribed:
January 9, 2009