

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JULY 9, 2009
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- I. Edward Connolly, Board President, called the meeting to order at 6:32 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Edward Connolly, Marc Flores, Sharon Lee Kustra, Mark J. LeMunyon, Elizabeth Spackman, and Marilyn Jo Tolley. Absent: Joseph McKenna and Roberta Townsend. Also present were: Dawn Austin, Victoria Zelenak, Robert Fineberg, and John Thomas. There were no announcements.

**CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS**

On motion by Marc Flores, seconded by Ms. Kustra, the Board approved the appointment of Dawn Austin to serve as a Board member to fill the vacant position which expires in April, 2010. Mrs. Austin was sworn in by the Board Secretary.

**APPOINTMENT
DAWN AUSTIN
BOARD MEMBER**

A roll call vote was taken;

AYES (6) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mrs. Spackman, Mrs. Tolley.

NAYES (0) : None.

ABSENT (2) : Mr. McKenna, Mrs. Townsend.

II. Recognition and Presentations

PRESENTATIONS

- A. Mrs. Zelenak presented the Board with a final report for the 5 Year Strategic Plan.

**5 YEAR
STRATEGIC PLAN
FINAL REPORT**

III. Comments from the public on agenda items - None.

**PUBLIC
COMMENTS**

IV. Items for Board Action

BOARD ACTION

- A. Resolution #33-10 approving line item transfers totaling \$ 14,749.27 made in June 2009 for the 2008/2009 school year was offered by Ms. Kustra. On motion by Mr. Flores, seconded by Mr. LeMunyon, Resolution #33-10 was adopted 6-0.

**RES # 33-10
JUNE 2009
TRANSFERS**

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B. On motion by Ms. Kustra, seconded by Mrs. Tolley, the Board approved the Board Secretary's and Treasurer's Reports for the 2008/2009 school year through March 31, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement.

**APPROVE
TREASURER/
SECRETARY
REPORTS
MARCH 2009**

AYES (6) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mrs. Spackman, Mrs. Tolley.

NAYES (0) : None.

ABSENT (2) : Mr. McKenna, Mrs. Townsend.

ABSTAIN (1) : Mrs. Austin

C. Resolution #32-10 to limit school choice enrollment for the 2009/10 school year at 2% per grade level was offered by Ms. Kustra. On motion by Mr. Flores, seconded by Mr. LeMunyon, Resolution #33-10 was adopted 6-0.

**RES # 32-10
SCHOOL CHOICE
LIMIT 2009/10**

V Committee Reports

**COMMITTEE
REPORTS**

A. Finance - No Report.

FINANCE

B. Facilities - Mr. LeMunyon will schedule a meeting.

FACILITIES

B. Legislative - No Report.

LEGISLATIVE

C. Policy - Mrs. Townsend will schedule a meeting

POLICY

D. Public Relations - No Report.

PUBLIC RELATIONS

E. Negotiations / Personnel - Mr. Connolly reported that contract negotiations with the CMC Education Association continue.

NEGOTIATIONS

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All motions are on the recommendation of the Chief School Administrator.

PERSONNEL

- | | |
|---|--|
| 1. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Jonathan Hammett as a temporary classroom teacher (K) for the 2009/10 school year to substitute for a teacher on maternity leave. Salary of \$42,500 with no medical/dental benefits provided. | APPROVE
HAMMETT
SUB POSITION |
| 2. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Joyce Fallon as a temporary classroom teacher (1st grade) for the 2009/10 school year to substitute for a teacher on maternity leave. Salary of \$42,500 with no medical/dental benefits provided. | APPROVE
FALLON
SUB POSITION |
| 3. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Melissa Pashley as a temporary classroom teacher (Special Education) for the 2009/10 school year to substitute for a teacher on maternity leave. Salary of \$44,100 with provided medical/dental benefits at same level/conditions of other teaching staff. | APPROVE
PASHLEY
SUB POSITION |
| 4. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the following new/revised position descriptions: | APPROVE
POSITION
DESCRIPTIONS |
| Athletic Program Moderator
Computer Club Moderator
Curriculum Coach Teacher
Drama Club Moderator
Earth Club Moderator
Guitar Club Moderator
Head Teacher (acting Administrator)
Homework Club Moderator
I & R S Committee Member
Language Arts Literacy Liaison
Mathematics Liaison
Newspaper/Media Club Moderator
Safety Patrol Moderator
School-wide Enrichment Coordinator
Science Liaison
Social Studies Liaison | |

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(Position Descriptions continued)

Student Council Moderator
Volunteer Committee Member
Website Support Teacher
World Language Club Moderator
Yearbook Club Moderator

5. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved Ms. Beverly Enns, Ed.S., Ed.D. as a classroom and school volunteer. **APPROVE
ENNS
VOLUNTEER**

6. On motion by Mr. Connolly, seconded by Mr. LeMunyon, the Board unanimously approved Robert Britton to attend "Fundamentals of Boiler Operation Maintenance" presented by NJSBAIG & the Hartford Steam Boiler Insurance Company on July 24, 2009. Cost is \$50, plus travel/mileage. **APPROVE
BOILER TRAINING
BRITTON**

7. On motion by Mr. Connolly, seconded by Mr. LeMunyon, the Board unanimously approved the appointment of the following one-to-one and classroom aide/paraprofessionals and hourly workers for the 2009/10 school year: **APPROVE
POSITIONS
WAGES**

William Grier	\$11.00/hour
Corey Johnson	\$11.00/hour
Amy Miller	\$10.00/hour
Bridgette Pascucci	\$13.00/hour
Lorraine Raff	\$10.00/hour
Malieka Vassar	\$12.00/hour
Kimberly White	\$11.00/hour
Cynthia Woodson-Dukes	\$12.00/hour
Lauren Harner	\$12.50/hour
V. Leider	\$14.00/hour
G. Hamilton	\$13.00/hour
T. Frances	\$11.00/hour

8. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved Karen Slack to attend "RTI Training" on August 5/6, 2009, presented by the SRI/ETTC and held at Absegami High School in Galloway, NJ. Cost to be 17 ETTC hours, plus mileage/toll reimbursement. **APPROVE
RTI TRAINING
SLACK**

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9. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved Christopher Langford to attend a NJ Dept. of Labor Boiler Operator Exam on July 23, 2009 in Vineland, NJ. Cost to be mileage.

**APPROVE
BOILER EXAM
LANGFORD**

10. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved upon satisfactory completion of State mandated background checks, Leah Angeline as a substitute teacher for the 2009/2010 school year.

**APPROVE
SUBSTITUTE
ANGELINE**

VI Chief School Administrator and Business Administrator/Board Secretary items for Board approval:

- A. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the attached staff monthly reports for June, 2009:
1. Cafeteria
 2. Guidance
 3. Enrollment - No Report.
 4. Nurse
 5. Special Education - No Report.
 6. Curriculum Report - No Report.
 7. Facilities
 8. Before & After School

**APPROVE
MONTHLY
STAFF REPORTS**

B. **CONSENT AGENDA:**

On motion by Ms. Kustra, seconded by Mr. LeMunyon, the Board approved the following consent agenda items as listed.

**APPROVE
CONSENT AGENDA**

A roll call vote was taken;

AYES (6) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mrs. Spackman, Mrs. Tolley.

NAYES (0) : None.

ABSENT (2) : Mr. McKenna, Mrs. Townsend.

ABSTAIN (1) : Mrs. Austin

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(Consent Agenda continued)

*1. Approval of payrolls:

May 24, 2009 - June 6, 2009	\$80,894.50
June 7, 2009 - June 15, 2009	\$64,422.41
June 7, 2009 - June 15, 2009	\$57,641.37
June 7, 2009 - June 20, 2009	\$15,720.51
June 30, 2009	\$21,770.52

*2. Approve payment of bills from General Fund \$ 83,747.75 and Food Service \$3,729.91 to June 30, 2009.

3. Approve minutes from the following Board of Education meetings:
June 11, 2009 Regular & Work Session

4. Approve 10 Junior Practicum Field Placements (1 day per wk, 4-6 hrs per day for 8 weeks per semester) and 2 student teachers (16 weeks, 7 hours per day 5 days per week) from Rowan University for the 2009/10 school year.

5. Approve to extend the maternity leave of Janine Wilson through the entire 2009/10 school year, Mrs. Wilson to return in September, 2010, per CMCEA agreement.

6. Approve to extend the maternity leave of Stephanie Neuman through the entire 2009/10 school year, Mrs. Newman to return in September, 2010, per CMCEA agreement.

7. Approve the interlocal agreement with the Cape May County Special Services School District to provide Food Service Director services for the 2009/10 school year, at a total cost of \$13,000.

8. Re-affirm the district's 2007-2010 Comprehensive Equity Plan and authorize submission of the Statement of Assurance for the years 2008-2010.

9. Approve use of facility for Red Cross Blood Drive/Century 21 Gilmartin on August 6, 12-6pm, fees except custodial to be waived.

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(Consent Agenda continued)

10. Approve Cannone Brothers for summer painting project to include the following areas for \$14,500:
Pool deck and Pool bottom, locker room floors, physical education office floor, education office and janitor's floors. Seven (7) black wood doors in maintenance office, boiler room, and gym foyer will be included in project.

11. Approve the use of the gymnasium by the Cape May City Recreation Dept. for an additional two hours per week, Tuesdays and Thursdays 9:30AM-10:30AM, for four weeks, July 14 - August 6, 2009, to offer "Chair Aerobics & Stretching."

VI Consideration of additional items which may have arisen after preparation of the agenda.

**ADDITIONAL
ITEMS**

A. Motion to approve service agreement from 7/1/09 to 7/1/10 with Honeywell Building Solutions at a cost of \$22,153. (No increase from last year)

**HONEYWELL
CONTRACT**

B. On motion by Ms. Kustra, seconded by Mr. Flores, the Board approved the Board Secretary's and Treasurer's Reports for the 2008/2009 school year through April 30, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement.

**APPROVE
TREASURER/
SECRETARY
REPORTS
APRIL 2009**

AYES (6) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mrs. Spackman, Mrs. Tolley.

NAYES (0) : None.

ABSENT (2) : Mr. McKenna, Mrs. Townsend.

ABSTAIN (1) : Mrs. Austin

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VII Items for Board Awareness and/or Board Consideration - None.

**BOARD
AWARENESS**

VIII Correspondence - None.

CORRESPONDENCE

IX. Old Business

OLD BUSINESS

A. Resolution #7-10 appointing Dr. William R. Weisberg, M.D. (Cape Urgent Care, L.L.C.) as district medical inspector for the fiscal year 2009/10 was offered by Ms. Kustra. On motion by Mr. LeMunyon, seconded by Mr. Flores, Resolution # 7-10 was adopted 7-0.

**RES # 7-10
MEDICAL
INSPECTOR
DR. WIESBERG**

X. New Business

NEW BUSINESS

A. On motion by Ms. Kustra, seconded by Mr. LeMunyon, the Board Board unanimously approved Mrs. Elizabeth Kelly Spackman (member) to observe the summer school program as part of her alternate-route teacher training program.

**APPROVE
OBSERVATION
MRS. SPACKMAN**

XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings - None.

**PUBLIC
COMMENTS**

XV. Adjournment

ADJOURNMENT

1. On motion by Ms. Kustra, seconded by Mr. Flores and affirmed by all, the Board adjourned at 7:26 p.m.

Respectfully submitted,

Transcribed:
July 13, 2009

John Thomas
Business Administrator/Board Secretary