

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
AUGUST 13, 2009
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| I. Edward Connolly, Board President, called the meeting to order at 6:34 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Edward Connolly, Marc Flores, Joseph McKenna, and Marilyn Jo Tolley.
Absent: Sharon Lee Kustra, Mark J. LeMunyon, Elizabeth Spackman, and Roberta Townsend. Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, Meg Walker, and Claire Lowe. There were no announcements. | CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS |
| II. Recognition and Presentations - None. | PRESENTATIONS |
| III. Comments from the public on agenda items - None. | PUBLIC
COMMENTS |
| IV. Items for Board Action | BOARD ACTION |
| A. Resolution #36-10 approving line item transfers totaling \$ 24,149.31 made in July 2009 for the 2008/2009 school year was offered by Joseph McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, Resolution #36-10 was adopted 5-0. A roll-call vote was taken:

AYES (5) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, and Mrs. Tolley.
NAYES (0) : None.
ABSENT (4) : Ms. Kustra, Mr. LeMunyon, Mrs. Spackman, and Mrs. Townsend. | RES # 36-10
JUNE 2009
TRANSFERS |
| B. On motion by Mr. McKenna, seconded by Mrs. Tolley, the Board approved the Board Secretary's and Treasurer's Reports for the 2008/2009 school year through May 31, 2009. Pursuant to NJAC statute, the Board Secretary certifie that as of that date, no budgetary line item account has obligations and paymer which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as | APPROVE
TREASURER/
SECRETARY
REPORTS
MAY 2009 |

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(Board Secretary's and Treasurer's Reports - continued)

anticipated. The Board Secretary and Treasurer reports are in agreement.

A roll-call vote was taken:

AYES (5) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, and Mrs. Tolley.

NAYES (0) : None.

ABSENT (4) : Ms. Kustra, Mr. LeMunyon, Mrs. Spackman, and Mrs. Townsend.

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| C. Resolution #37-10 approving participation in the Alliance for Competitive Energy Services (ACES) bid cooperative pricing system to purchase electric generation services through May, 2014 was offered by Joseph McKenna. On motion by Mr. Flores and seconded by Mrs. Tolley, Resolution #37-10 was adopted 5-0. | RES # 37-10
ACES CONTRACT
ELECTRIC |
| D. Resolution #38-10 approving participation in the Alliance for Competitive Energy Services (ACES) bid cooperative pricing system to purchase natural gas services through May, 2014 was offered by Joseph McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, Resolution #38-10 was adopted 5-0. | RES # 38-10
ACES CONTRACT
GAS |
| E. Resolution #39-10 authorizing execution and delivery of the grant agreement with the NJ Schools Development Authority, Grant # G5-3419, total grant amount, \$18,500 was offered by Mr. McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, Resolution #39-10 was adopted 5-0. | RES # 39-10
NJSDA GRANT
APPROVAL |
| F. Resolution #40-10 authorizing the delegation of authority to school business administrator for supervision of the School Facilities Project, SDA project #: 0710-050-09-0ZEG was offered by Mr. McKenna. On motion by Mr. Flores, seconded by Mrs. Austin, Resolution #40-10 was adopted 5-0. | RES # 40-10
NJSDA PROJECT
AUTHORITY
DELEGATION |
| G. Resolution #41-10 accepting National Department of Defense (DOD) financial assistance for the funding year 09 in the amount of \$37,539.75 was offered by Mr. Flores. On motion by Mr. McKenna, seconded by Mrs. Tolley, Resolution #41-10 was adopted 5-0. | RES # 41-10
DOD FUNDING |
| H. Resolution #42-10 accepting Impact Aid for fiscal year 09 in the amount of \$70,061.43 was offered by Mr. McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, Resolution #42-10 was adopted 5-0. | RES # 42-10
IMPACT AID |

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- I. On motion by Mrs. Tolley, seconded by Mr. McKenna, the Board unanimously approved a contract with Lower Cape May Regional for speech therapist services provided by Veronica Lindemon. Salary and benefit at 50% time for the 2009/2010 total \$46,924. **APPROVE
SPEECH THERAPY
CONTRACT**

- V Committee Reports **COMMITTEE
REPORTS**
- A. Finance - No Report. **FINANCE**
- B. Facilities - Committee met and conducted a walk through. **FACILITIES**
- B. Legislative - Mr. McKenna gave update on county meeting(s) **LEGISLATIVE**
- C. Policy - No report. **POLICY**
- D. Public Relations - No Report. **PUBLIC RELATIONS**
- E. Negotiations / Personnel - No report. **NEGOTIATIONS**

All motions are on the recommendation of the Chief School Administrator. **PERSONNEL**

1. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved upon satisfactory completion of State mandated background checks, the attached substitute list for the 2009/2010 school year. **APPROVE
SUBSTITUTE
LIST**
2. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board unanimously approve the following workshops as listed: **APPROVE
WORKSHOPS**
- a. Superintendent, Business Administrator/Board Secretary and any interested Board members to attend NJSBA/NJASA/NJASBO Workshop in Atlantic City on October 28, 29 and 30 at a cost of \$1,100 group registration. **NJSBA
CONFERENCE**
- b. Katherine Sloan to attend "Creating 21st Century NJ Schools" presented by the SRI/ETTC on October 14, 2009 in Atlantic City. A substitute will be required, cost to be mileage/tolls. **K. SLOAN
21st CENTURY
SCHOOLS**
3. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved Katherine Sloan's request for tuition reimbursement in the amount of \$1,450 per CMCEA agreement. **APPROVE
TUITION
REIMBURSEMENT**

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| 4. On motion by Mr. Connolly, seconded by Mrs. Tolley, the Board unanimously approved the revised employment contract 2009/2010 for Business Administrator / Board Secretary as approved by the County Superintendent. | APPROVE
BA CONTRACT
2009/10 |
| 5. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved the appointment of Margaret Walker as a part time (50%) Preschool Teacher (AM session) for the 2009/2010 school year at a salary of no lower than \$21,250 (50% current Step 1 - BA), pending on-going negotiations and with no benefits. | APPROVE
APPOINTMENT
M. WALKER
PRESCHOOL |
| 6. On motion by Mr. Connolly, seconded by Mrs. Tolley, the Board unanimously approved a part-time paraprofessional/aide position for the preschool class (PM session) during the 2009/2010 school year at an hourly rate of \$10.00, weekly hours not to exceed 29.5, and with no benefits.
(Candidate to be ratified at September meeting.) | APPROVE
P/T AIDE
POSITION |
| 7. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved a part-time paraprofessional/aide position for the second grade during the 2009/2010 school year at an hourly rate of \$10.00, weekly hours not to exceed 29.5, and with no benefits. (Candidate to be ratified at September meeting.) | APPROVE
P/T AIDE
POSITION |

VI Chief School Administrator and Business Administrator/Board Secretary items for Board approval:

- | | |
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| A. On motion by Mr. McKenna, seconded by Mr. Flores, the Board unanimously approved the attached staff monthly reports for July, 2009:
1. Cafeteria - No report.
2. Guidance - No report.
3. Enrollment
4. Nurse - No report.
5. Special Education - No report.
6. Curriculum Report - No report.
7. Facilities
8. Before & After School - No report. | APPROVE
MONTHLY
STAFF REPORTS |
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B. CONSENT AGENDA:

**APPROVE
CONSENT
AGENDA**

On motion by Mr. McKenna, seconded by Mr. Flores, the Board unanimously approved the following consent agenda items as listed.
A roll-call vote was taken:

AYES (5) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, and Mrs. Tolley.

NAYES (0) : None.

ABSENT (4) : Ms. Kustra, Mr. LeMunyon, Mrs. Spackman, and Mrs. Townsend.

***1. Approval of payrolls:**

PAYROLLS

June 20 - July 4, 2009	\$16,618.05
July 5 - July 17, 2009	\$20,072.10
July 18 - July 31, 2009	\$23,155.79

***2. Approve payment of bills from General Fund \$ 71,735.53.**

BILL LIST

3. Approve minutes from the following Board of Education meetings:
July 9, 2009 Regular & Work Session

MINUTES

4. Ratify the emergency repair/replacement of the air conditioning compressor unit in room #16 (kindergarten) by Honeywell Building Solutions at a cost not to exceed \$2300.

**EMERGENCY
REPAIR - A/C**

5. Approve twelve month contract with Snip Net to provide Internet access and web hosting services at a cost of \$350 per month (\$4200 annually).

**CONTRACT
INTERNET**

6. Approve twelve month contract with Modern Group Power Systems to provide service contract on both boilers and several generators at an annual cost of \$1100.

**CONTRACT
GENERATOR
SERVICE**

6. Ratify the use of facility request by the Police Athletic League (PAL) to use school fields to conduct the National Night Out activities on the evening of August 4, 2009.

**USE OF FACILITY
P.A.L.**

7. Approve continued participation in the National and State School Lunch and Breakfast Programs for the school year 2009/2010.

**SCHOOL LUNCH
PROGRAM**

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(CONSENT AGENDA - continued)

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| 8. Approve continued participation in the approved Food Commodities Program for 2009/2010. | FOOD
COMMODITIES |
| 9. Approve Stroehmann Bakeries, LC, Mays Landing, NJ to deliver bread and bakery products for the 2009/2010 school year. | BREAD/
BAKERY |
| 10. Approve Lehigh Valley Dairies, Landsdale, PA, to deliver milk products for the 2009/2010 school year. | DAIRY/MILK |
| 11. Approve the Update to Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials. | MEMO OF AGREEMENT
LAW ENFORCEMENT |
|
VI Consideration of additional items which may have arisen after preparation of the agenda. |
ADDITIONAL
ITEMS |
| A. Resolution #43-10 to award bid for Security Upgrades Phase II to Protection One at \$20,864 was offered by Mr. Flores. On motion by Mr. McKenna, seconded by Mrs. Tolley, the Board unanimously adopted Resolution #43-10. A roll-call vote was taken:

AYES (5) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, and Mrs. Tolley.
NAYES (0) : None.
ABSENT (4) : Ms. Kustra, Mr. LeMunyon, Mrs. Spackman, and Mrs. Townsend. |
RES # 43-10
BID AWARD
PROTECTION ONE |
| B. Resolution #44-10 to approve the annual renewal of the insurance package for the period July 1, 2009 through June 30, 2012, through the NJ School Boards Association Insurance Group/Cape Atlantic Insurance Pool was offered by Mr. McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, the Board unanimously adopted Resolution #44-10. |
RES #44-10
RENEW
INSURANCE
PACKAGE |
| C. On motion by Mrs. Tolley, seconded by Mr. McKenna, the Board unanimously approve the removal of the blue spruce tree on the school's front lawn by The Tree Barber, LLC, at a cost of \$325. |
APPROVE
TREE REMOVAL |
| D. On motion by Mr. McKenna, seconded by Mr. Flores, the Board unanimously approved the use of the school's library by the Center for Community Arts on Wednesdays from 2:45PM-4:15PM, from September 23rd through December 2nd, to present their Art at the Library program. Fees to be waived. |
USE OF FACILITY
CCA - LIBRARY
PROGRAM |

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VII Items for Board Awareness and/or Board Consideration - None.

**BOARD
AWARENESS**

VIII Correspondence - The following letters were acknowledged and discussed.
Board Secretary instructed to respond to County Superintendent's letter.

CORRESPONDENCE

- A. Letter from Mrs. Zelenak to Mr. Clark, Vice President Sturdy Savings Bank.
- B. Letter from Mrs. Zelenak to Mr. & Mrs. Craig - Acknowledged.
- C. Letter from Mr. Terrance Crowley, County Superintendent of Schools to the Board.

IX. Old Business - None.

OLD BUSINESS

X. New Business - None.

NEW BUSINESS

XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings - None.

**PUBLIC
COMMENTS**

XV. Adjournment

ADJOURNMENT

- 1. On motion by Mrs. Tolley, seconded by Mr. Flores and affirmed by all, the Board adjourned at 7:39 p.m.

Respectfully submitted,

Transcribed:
August 14, 2009

John Thomas
Business Administrator/Board Secretary