

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
FEBRUARY 18, 2010
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- I. Edward Connolly, Board President, called the meeting to order at 6:40 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Marc Flores, Sharon Lee Kustra, Mark J. LeMunyon, Joseph McKenna, Deborah Smith, Elizabeth Spackman, and Marilyn Jo Tolley. Absent were: None.

**CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS**

Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, and several members of the teaching staff and public.

There were no announcements.

- II. Recognition and Presentations - None.

PRESENTATIONS

- III. Comments from the public on agenda items - None.

PUBLIC COMMENTS

- IV. Items for Board Action

BOARD ACTION

- A. On motion by Ms. Kustra, seconded by Mrs. Tolley, the Board approved the Board Secretary's and Treasurer's report for the 2009/2010 school year through December 31, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement. A roll call vote was taken:

**APPROVE
FINANCIAL
REPORTS
NOVEMBER 2009
DECEMBER 2009**

AYES (9) : Mrs. Austin, Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mr. McKenna, Mrs. Spackman, Mrs. Smith, and Mrs. Tolley.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (0) : None.

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- B. Resolution #58-10 approving line item transfers totaling \$6,079 made in January 2010 for the 2009/2010 school year was offered by Ms. Kustra. On motion by Mrs. Smith, seconded by Mr. LeMunyon Resolution #58-10 was adopted 9-0. A roll call vote was taken:
- RES # 58-10
TRANSFERS
JANUARY 2010**
- AYES (9) : Mrs. Austin, Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon, Mr. McKenna, Mrs. Spackman, Mrs. Smith, and Mrs. Tolley.
- NAYES (0) : None.
- ABSTAIN (0) : None.
- ABSENT (0) : None.
- C. Resolution #59-10 to accept FY10 Impact Aid funds in the amount of \$845,594.22 was offered by Ms. Kustra. On motion by Mr. McKenna, seconded by Mrs. Tolley, Resolution #59-10 was adopted 9-0.
- RES # 59-10
IMPACT AID
ACCEPTED**
- V Committee Reports
- COMMITTEE
REPORTS**
- A. Finance - Ms. Kustra set meeting, discussed tuition.
- FINANCE**
- B. Legislative - Mr. McKenna gave update on county news and discussed upcoming events
- LEGISLATIVE**
- C. Policy - Mrs. Smith tabled the adoption of policy \$3240 (tuition)
- POLICY**
- D. Public Relations - Recent news coverage (print) was reviewed.
- PUBLIC RELATIONS**
- E. Facilities - Mr. LeMunyon discussed inquiries adults have had about the chemicals used in the pool. Concerns about our school's generator were raised. It was also reported that an arborist has evaluated our evergreen tree and found it to be healthy.
- FACILITY**
- F. Negotiations / Personnel - No report.
- NEGOTIATIONS**
- All motions are on the recommendation of the Chief School Administrator.
- PERSONNEL**
1. Motion to approve/ratify the following workshops as listed:
- APPROVE**
- a. Katherine Sloan to attend the County-wide In-service Planning meeting held on 1/22/2010, at the Cape May County Special Services School. A substitute was not needed and there were no costs associated.
- K. SLOAN**

(workshops continued on next page)

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(workshops continued)

- b. Anne Borger and Patty Burns to attend "My Classroom to Yours Conference" on March 17, 2010 at Richard Stockton College. Costs to be 12 ETTC hours (\$216) plus mileage/tolls. Substitutes will be needed. **A. BORGER
P. BURNS**
- c. Anne Borger to attend NJASK DTC Training on March 18, 2010 in Egg Harbor Twp, NJ. Cost to be mileage/tolls, a substitute will be required. **A. BORGER**
- d. Marc Flores, Mark J. LeMunyon, and Joseph McKenna to attend NJSBA on-line mandated training programs pursuant to the ethics act, for school year 2009/10. Total cost to be \$150. (3 courses x \$50) **M. FLORES
M. LeMUNYON
J. McKENNA**
- e. Patty Burns and Jay Eppenbach to attend "Learning Environments / New Technologies" at the SRI/ETTC on May 4th & 12th, 2010. Costs to be mileage/tolls, and "ETTC" hours. Substitute teachers will be needed. **P. BURNS
J. EPPENBACH**
- f. Linda Leonard and Jayne McDonough to attend "21st Century NJ Schools - Phase 2 Statewide systemic Professional Dev. Initiative" on March 16, 2010, at Stockton College Atlantic City Extension. Cost to be mileage/tolls/parking, and substitutes (2) teachers will be needed. **L. LEONARD
J. McDONOUGH**
2. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the creation of an after school Community Technology Education program to be offered onsite from March 16 - June 15, 2010. A total of 12 classes to be offered, and Patty Burns to be appointed instructor at a minimum rate of \$30/hour (pending ongoing negotiations), maximum 36 hrs instruction and prep. time. **APPROVE
COMMUNITY
PROGRAM
P. BURNS**
- VI Chief School Administrator and Business Administrator/Board Secretary items for Board approval: **ITEMS FOR
BOARD APPROVAL**
- A. On motion by Mr. McKenna, seconded by Ms. Kustra, the Board unanimously approved the attached staff monthly reports for January, 2010: **APPROVE
MONTHLY
STAFF REPORTS**
- | | |
|---------------|---------------------------------|
| 1. Cafeteria | 5. Special Education |
| 2. Guidance | 6. Curriculum Report |
| 3. Enrollment | 7. Standardized Testing Results |
| 4. Nurse | 8. Facilities |
| | 9. Before & After School |

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B. CONSENT AGENDA:

**APPROVE
CONSENT
AGENDA**

On motion by Ms. Kustra, seconded by Mr. McKenna, the Board unanimously approved the following consent agenda items as listed.

A roll-call vote was taken:

AYES (9) : Mrs. Austin, Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon,
Mr. McKenna, Mrs. Spackman, Mrs. Smith, and Mrs. Tolley.

NAYES (0) : None.

ABSTAIN (0) : None.

ABSENT (0) : None.

***1. Approval of payrolls:**

PAYROLL

January 1, 2010 - January 16, 2010	\$78,673.67
January 17, 2010 - January 30, 2010	\$87,088.77

***2. Approve payment of bills from General Fund \$ 169,155.05 and Food Service \$3,252.73 to January 31, 2010.**

BILL LIST

**3. Approve minutes from the following Board of Education meetings:
January 14, 2010 Regular & Work Session**

**MINUTES
JANUARY 2010**

4. Approve a contract with NJ DOE to reimburse our district approximately \$1665.00 for materials needed for participation in a mandated Special Education Early Childhood Outcome Study.

**NJ DOE
SP. ED.
REIMBURSEMENT**

5. Approve the 2010-2011 Cape May County Audio-Visual Aids Commission budget in the amount of \$26,741. Our District to contribute \$2.00 per student.

**CMC AVA
2010/2011**

6. Approve the following for the Annual School District Election being held on April 20, 2010:

**ELECTION
ITEMS
2010**

(1) Six polling places to be open from 4:00 pm to 9:00 pm:

1st, 2nd Districts	Fire House (710 Franklin)
3rd, 4th Districts	Cape May Methodist Church
5th District	Kiwanis Club
6th District	Corinthian Yacht Club

(2) Pay approximately 12 election workers \$10.00 per hour for approximately 6 hours.

(3) Rental for six voting machines at a cost of \$140.00 per machine for a total of \$840.

(Consent Agenda continued on next page)

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(Consent Agenda continued)

- | | |
|---|---|
| 7. Approve a walking trip by the 4th, 5th, and 6th grade students to Victorian Towers on 2/19/2010, from 12:45PM-2:45PM. | WALKING TRIP
VICTORIAN TWRS |
| 8. Approve Use of Facility request by the City of Cape May to use the auditorium on 3/4/2010, from 3:30PM-6:30PM. All fees waived. | USE OF FACILITY
CITY OF CAPE MAY |
| 9. Approve Use of Facility request by BACK BAY ADVENTURES to to use the auditorium and gym on Sunday March 8, 2010, from 6:00AM-4:00PM. Fee to be \$225, plus custodian. | USE OF FACILITY
BACK BAY |
| 10. Approve Use of Facility request by the Taxpayers Association of Cape May on 4/15/2010, to use auditorium and gym from 6:00PM-10:00PM. Fees waived. | USE OF FACILITY
TAX PAYERS ASSN |
| 11. Approve Use of Facility request by Gilmartin & Company to use softball field from 5:00PM - 10:00PM, April 14,15,21,22,28, and May 5,6,12, 19,20, and 26. All fees to be waived. | USE OF FACILITY
GILMARTIN |

- | | |
|--|---|
| VI Consideration of additional items which may have arisen after preparation of the agenda. | ADDITIONAL
ITEMS |
| A. Resolution #60-10 to submit a waiver for Special Education Medicaid Initiative (SEMI) program based on low eligibility was offered by Ms. Kustra. On motion by Mr. McKenna, seconded by Mrs. Spackman, Resolution #60-10 was adopted 9-0. | RES # 60-10
SEMI WAIVER |
| B. Resolution #61-10 to accept IDEA-B 2009/2010 funding as approved by the Office of Grants Management. Total IDEA \$65,907 and Preschool \$2,623, was offered by Mrs. Smith. On motion by Mr. McKenna, seconded by Mr. LeMunyon, Resolution # 61-10 was adopted 9-0. | RES # 61-10
ACCEPT
IDEA FUNDS |
| C. On motion by Ms. Kustra, seconded by Mrs. Smith, the Board unanimously approve a field trip for 4th and 5th grade students to the Franklin Institute in Philadelphia on April 14, 2010, from approximately 7:30AM-4:30PM. Transportation and entry costs provided by the PTA. | APPROVE TRIP
FRANKLIN INST.
APRIL 14, 2010 |

(Additional Items continued on next page)

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(Additional Items continued)

- D. Motion to approve Cape May Stage to use the school stage and auditorium on Saturday, March 20, 2010, to conduct a student-involved workshop/production. All fees to be waived.
- APPROVE
USE OF FACILITY
CAPE MAY STAGE**

VII Items for Board Awareness and/or Board Consideration - None.

**BOARD
AWARENESS**

- A. 2009/10 School Year Ethics disclosure forms distributed to members.

VIII Correspondence - None.

CORRESPONDENCE

IX. Old Business - None.

OLD BUSINESS

X. New Business

NEW BUSINESS

On motion by Mrs. Smith, seconded by Ms. Kustra, the Board unanimously approved attendance at the following two workshops:

**ADDITIONAL
WORKSHOPS**

1. Ann Griffith and Karen Dilfield to attend "Module B: Instructional Strategies/ Professional Development" on March 8 & 9, 2010, at Stockton State College. Costs to be mileage/tolls. Two (2) substitutes will be needed.

**A. GRIFFITH
K. DILFIELD**

2. Dawn Austin, Edward Connolly, Joseph McKenna, Deborah Smith, Victoria Zelenak, and John Thomas to attend a NJSBA seminar on March 2, 2010, at the Cape May County Vo-Tech. Costs to be mileage/tolls.

**D. AUSTIN
E. CONNOLLY
J. McKENNA
D. SMITH**

XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings -

**PUBLIC
COMMENTS**

Mrs. Lucas and Mrs. Slack reported that leaks continue in their rooms and they are fearful that the ceiling tiles might fall.

LEAKS IN ROOF

XII Adjournment

ADJOURNMENT

1. On motion by Mrs. Smith, seconded by Ms. Kustra and affirmed by all, the Board adjourned at 7:27 p.m.

Respectfully submitted,

Transcribed:
February 22, 2010

John Thomas
Business Administrator/Board Secretary