

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
JANUARY 14, 2010
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- I. Joseph McKenna, Board Vice President, called the meeting to order at 6:33 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Sharon Lee Kustra, Joseph McKenna, Deborah Smith, Elizabeth Spackman, and Marilyn Jo Tolley. Absent were: Edward Connolly, Marc Flores, and Mark J. LeMunyon.
- Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, and seven members of the teaching staff.

**CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS**

There were no announcements.

- II. Recognition and Presentations - None.

PRESENTATIONS

- III. Comments from the public on agenda items - None.

PUBLIC COMMENTS

- IV. Items for Board Action

BOARD ACTION

- A. Resolution #56-10 approving line item transfers totaling \$28,378 made in December 2009 for the 2009/2010 school year was offered by Mr. McKenna. On motion by Ms. Kustra, seconded by Mrs. Smith, Resolution #56-10 was adopted 6-0. A roll call vote was taken:

**RES # 56-10
TRANSFERS
DECEMBER 2009**

AYES (6) : Mrs. Austin, Ms. Kustra, Mr. McKenna, Mrs. Spackman,
Mrs. Smith, and Mrs. Tolley.

NAYES (0) :

ABSTAIN (0) :

ABSENT (3) : Mr. Connolly, Mr. Flores, and Mr. LeMunyon.

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V Committee Reports

**COMMITTEE
REPORTS**

A. Finance - Ms. Kustra will set meeting this month.

FINANCE

B. Legislative - Mr. McKenna gave update on county news

LEGISLATIVE

C. Policy - Mrs. Smith will set meeting this month

POLICY

D. Public Relations - No Report.

PUBLIC RELATIONS

E. Facilities - No report.

FACILITY

F. Negotiations / Personnel - No report.

NEGOTIATIONS

All motions are on the recommendation of the Chief School Administrator.

PERSONNEL

1. On motion by Ms. Kustra, seconded by Mrs. Smith, the Board unanimously approved upon satisfactory completion of State mandated background checks, the attached substitute list for the 2009/2010 school year.

**APPROVE
SUBSTITUTES**

2. On motion by Mrs. Smith, seconded by Ms. Kustra, the Board unanimously approved and ratified the following workshops as listed:

**APPROVE
WORKSHOPS**

a. Ratify the attendance of Karen Slack at the Cape May County Curriculum meeting held on January 12, 2010, at the Avalon School at 9:00 a.m. A substitute will be needed.

K. SLACK

b. Ratify the attendance of Patty Burns and Anne Borger at the Technology Planning Meeting on January 14, 2010, from 1-3p.m. at the County Office. There is no cost; Substitute(s) needed.

**P. BURNS
A. BORGER**

c. Ratify the attendance of Anne Borger at the Cyber bullying meeting sponsored by Cape Counseling on January 14, 2010 (morning).

A. BORGER

d. Leah Angeline and Patricia Marten to attend the Conference of NJ Pre-Kindergarten Teachers held in Atlantic City on February 18 and 19, 2010. Costs to be \$349 registration (\$698) and mileage/tolls. substitute teachers will be required.

**L. ANGELINE
P. MARTEN**

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- e. Cynthia Woodson Dukes to attend Maximizing the Effectiveness of Paraprofessionals in Inclusive Settings to be held in Cherry Hill on March 8, 2010. Cost to be \$199 registration plus mileage/tolls. A substitute teacher will be required. **C. WOODSON-DUKES**
- f. Leah Angeline and Patricia Marten to the Early Childhood Conference to be held at Rowan University on March 12, 2010. Costs to be \$139 registration (\$278) and mileage/tolls. Substitute teachers will be required. **L. ANGELINE
P. MARTEN**
3. On motion by Ms. Kustra, seconded by Mrs. Tolley, the Board unanimously approved Lauren Quinn (Physical Therapist contracted from Special Services) to have her intern, Lauren Challenger, shadow her activities at our school. **APPROVE
INTERN
SCHELLENGER**
4. On motion by Mr. McKenna, seconded by Ms. Kustra, the Board unanimously approved the following workshops as listed: **APPROVE
WORKSHOPS**
- a. Veronica Lindemon' and Dee Sloan to attend Battelle Developmental Inventory Second Edition (BDI2) training on January 25, 2010, at the SRI/ETTC in Mays Landing. Costs to be "ETTC hours" and mileage/tolls. A substitute teacher will be needed for D. Sloan. **V. LINDEMON
D. SLOAN**
- b. Sandy Sandmeyer-Bryan to attend the Alliance for NJ Environmental Education's 25th Annual Conference on January 29 & 30, 2010, located in Plainsboro, NJ. Cost to be \$175 registration, plus mileage/tolls. A substitute teacher will be needed on 1/29 only. **SANDMEYER-BRYAN**
- c. Karen Dilfield' to attend "Writing on Demand" on February 9, 2010, in Atlantic City, NJ. Cost to be \$199 registration, plus mileage, tolls, and parking. A substitute teacher will be needed. **K. DILFIELD**
- d. Sandy Sandmeyer-Bryan to attend the NJ Association for Gifted Children's 19th Annual Conference on March 5, 2010, located at the Mercer County Community College. Costs to be \$147 registration, plus mileage/tolls. A substitute teacher will be needed. **SANDMEYER-BRYAN**

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- e. Kathleen Baker, Kim White, and Bridgette Pascucci' to attend "Maximizing the Effectiveness of Paraprofessionals in the Inclusive Setting" to be held on March 8, 2010, in Cherry Hill, NJ. Cost to be \$398 registration (\$199x2) and mileage/tolls. Substitutes will be needed. **K. BAKER
K. WHITE
B. PASCUCCI**
- f. Dee Sloan to attend the County wide in-service planning meeting to be held on January 22, 2010, at the County Special Services School. There is no cost, but a substitute teacher will be required (1/2 day). **D. SLOAN**
- g. Victoria Zelenak, Patricia Burns, and Anne Borger to attend "TECHSPO" on either January 28 & 29, 2010, in Atlantic City, NJ. Cost to be \$647 registration, plus mileage/tolls/parking. Substitute teachers will be needed. **V. ZELENAK
P. BURNS
A. BORGER**
- h. Jay Eppenbach and Thomas Holden to attend "Focus: Learning for Collaboration" on February 10, 2010, at the Cumberland County Technical Education Center. Cost to be mileage/tolls and substitute teachers will be needed/ **J. EPPENBACH
T. HOLDEN**
5. On motion by Mr. McKenna, seconded by Mrs. Smith, the Board unanimously approved Thomas Holden's request for course approval approval for "Evaluation& Assessment Competencies" and/or "Research Methodology Action Research" at Drexel University. Mr. Holden to be reimbursed upon successful completion of the course, and per pending negotiated agreement. **APPROVE
COURSE
SELECTIONS
T. HOLDEN**
- VI Chief School Administrator and Business Administrator/Board Secretary items for Board approval: **ITEMS FOR
BOARD APPROVAL**
- A. On motion by Mr. McKenna, seconded by Mrs. Smith, the Board unanimously approved the attached staff monthly reports for December, 2009: **APPROVE
MONTHLY
STAFF REPORTS**
1. Cafeteria
 2. Guidance
 3. Enrollment
 4. Nurse
 5. Special Education (no report)
 6. Curriculum Report
 7. Standardized Testing Results
 8. Facilities
 9. Before & After School (no report)

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B. CONSENT AGENDA:

**APPROVE
CONSENT
AGENDA**

On motion by Ms. Kustra, seconded by Mrs. Spackman, the Board unanimously approved the following consent agenda items as listed.

A roll-call vote was taken:

AYES (6) : Mrs. Austin, Ms. Kustra, Mr. McKenna, Mrs. Spackman,
Mrs. Smith, and Mrs. Tolley.

NAYES (0) :

ABSTAIN (0) :

ABSENT (3) : Mr. Connolly, Mr. Flores, and Mr. LeMunyon.

***1. Approval of payrolls:**

PAYROLL

November 28, 2009 - December 5, 2009	\$87,474.06
December 6, 2009 - December 19, 2009	\$84,589.32
December 18, 2009 - December 23, 2009	\$883.80
December 20, 2009 - December 31, 2009	\$89,077.32

***2. Approve payment of bills from General Fund \$ 85,555.05, and Food Service \$3,074.59 to November 30, 2009.**

BILL LIST

**3. Approve minutes from the following Board of Education meetings:
December 16, 2009. Regular & Work Session**

**MINUTES
DECEMBER 2009**

4. Approve the Use of Facility request by the City of Cape May Recreation Department on August 3 & 4, 2010, from 8:30AM - Noon, and 6:30PM-9:00PM, for the City's Queen Macy Celebration.

**USE OF
FACILITY
CAPE MAY CITY**

5. Approve the Use of Facility request by the City of Cape May Recreation Dept. on December 4, 2010, from 7:00AM - 6:00PM, for the City's Holiday Craft Bazaar.

**USE OF
FACILITY
CAPE MAY CITY**

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VI Consideration of additional items which may have arisen after preparation of the agenda.

**ADDITIONAL
ITEMS**

1. On motion by Mr. McKenna, seconded by Mrs. Smith the Board voted to approve the execution of a Memorandum of Understanding between the District and the NJ Department of Education, the purpose of this agreement is to establish a framework of collaboration, as well as articulate specific roles and responsibilities in support of the State in its application for the Federal Race to the Top grant project. After a lengthy discussion and vote, the motion was defeated. A roll call vote was taken:

**RACE TO THE TOP
GRANT - MOU**

AYES (0) :

NAYES (6) : Mrs. Austin, Ms. Kustra, Mr. McKenna, Mrs. Spackman,
Mrs. Smith, and Mrs. Tolley.

ABSTAIN (0) :

ABSENT (3) : Mr. Connolly, Mr. Flores, and Mr. LeMunyon.

2. On motion by Mr. McKenna, seconded by Mrs. Austin, the Board unanimously approved the Use of Facilities request by the Cub Scouts Pack 73 to hold their annual Pinewood Derby in the gym on January 22nd from 3PM-9PM, and on January 23rd from 8AM-9PM. Fees are required for custodial and kitchen staff, use fees waived.

**USE OF
FACILITY
CUB SCOUTS**

VII Items for Board Awareness and/or Board Consideration - None.

**BOARD
AWARENESS**

VIII Correspondence

CORRESPONDENCE

- A. Letter from Mr. William M. Sardine to Mr. McKnight, re:
Operation Military Kids.

**MR. SARDONE
OMK**

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IX. Old Business

OLD BUSINESS

- A. On motion by Ms. Kustra, seconded by Mrs. Tolley, the Board approved the Board Secretary's and Treasurer's report for the 2009/2010 school year through October 31, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement. A role call vote was taken:

**APPROVE
FINANCIAL
REPORTS
OCTOBER 2009**

AYES (6) : Mrs. Austin, Ms. Kustra, Mr. McKenna, Mrs. Spackman,
Mrs. Smith, and Mrs. Tolley.
NAYES (0) :
ABSTAIN (0) :
ABSENT (3) : Mr. Connolly, Mr. Flores, and Mr. LeMunyon.

X. New Business - None.

NEW BUSINESS

- XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings -

**PUBLIC
COMMENTS**

Mrs. Sandmeyer-Bryan reminded the Board that there will be a Science Expo at the school on January 26th, and encouraged them to attend. She also requested that any future energy or building upgrades be made or designed in an environmentally friendly or "green" way.

XII Adjournment

ADJOURNMENT

1. On motion by Mrs. Smith, seconded by Ms. Kustra and affirmed by all, the Board adjourned at 7:17 p.m.

Respectfully submitted,

Transcribed:

January 15, 2010

John Thomas
Business Administrator/Board Secretary