

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
NOVEMBER 19, 2009
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| I. Edward Connolly, Board President, called the meeting to order at 6:38 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Dawn Austin, Edward Connolly, Marc Flores, Joseph McKenna, Elizabeth Spackman, and Roberta Townsend. Absent were: Sharon Lee Kustra, Mark J. LeMunyon, and Marilyn Jo Tolley. Also present were: Victoria Zelenak, Robert Fineberg, John Thomas, Jay Eppenbach, Kathy Lucas, Karen Slack, Joan Maurer, Debbie Sandmeyer-Bryan, Phyllis MacNaughton, and Deborah L. Smith. There were no announcements. | CALL TO ORDER OPENING STATEMENT FLAG SALUTE ROLL CALL ANNOUNCEMENTS |
| II. Items for Board Organization | ORGANIZATION |
| A. On motion by Mr. McKenna, seconded by Mr. Flores, the Board unanimously accepted, with regret, the resignation of Mrs. Roberta Townsend from the Board of Education. | ACCEPT RESIGNATION R. TOWNSEND |
| B. The Board interviewed Mrs. Deborah L. Smith, the only candidate who applied for the vacant position expiring in April, 2010. | INTERVIEW CANDIDATE |
| C. On motion by Mr. McKenna, seconded by Mrs. Austin, the Board approved the appointment of Mrs. Deborah L. Smith to the vacant Board seat expiring in April, 2010. A roll call vote was taken: AYES (5) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, and Mrs. Spackman. NAYES (0) : ABSTAIN (0) : ABSENT (4) : Ms. Kustra, Mr. LeMunyon, Mrs. Tolley, and Mrs. Townsend. | APPROVE NEW MEMBER D. SMITH |
| D. Mrs. Smith was sworn in by Mr. Thomas. | SWEARING IN |
| II. Recognition and Presentations - None. | PRESENTATIONS |
| III. Comments from the public on agenda items | PUBLIC COMMENTS |
| A. Jay Eppenbach, President of the Cape May City Education Association read a letter to the Board requesting that negotiations continue and they are hopeful a mutually agreed contract agreement can be reached. | CMCEA STATEMENT |

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| IV. Items for Board Action | BOARD ACTION |
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| A. Motion to approve the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2009. | TABLED |
| B. Motion to accept the annual audit recommendations by Inverso & Stewart and the district's corrective action plan. | TABLED |
| C. Resolution #53-10 to accept ARRA IDEA 2009/2010 funding in the amount of \$69,068 approved by NJDOE was offered by Mr. Connolly. On motion by Mr. McKenna, seconded by Mrs. Smith, Resolution #53-10 was adopted 6-0. | RES # 53-10 ACCEPT ARRA IDEA |
| D. On motion by Mr. McKenna, seconded by Mrs. Smith, the Board approved the Board Secretary's and Treasurer's report for the 2009/2010 school year through September 30, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as anticipated. The Board Secretary and Treasurer reports are in agreement. A role call vote was taken: AYES (6) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, Mrs. Smith, and Mrs. Spackman. NAYES (0) : ABSTAIN (0) : ABSENT (3) : Ms. Kustra, Mr. LeMunyon, and Mrs. Tolley. | APPROVE TREASURER/ SECRETARY REPORTS AUGUST 2009 SEPTEMBER 2009 |
| V Committee Reports | COMMITTEE REPORTS |
| A. Finance - No Report (Budget meeting will be scheduled for December) | FINANCE |
| B. Legislative - Mr. McKenna gave update on county news | LEGISLATIVE |
| C. Policy - No report. | POLICY |
| D. Public Relations - No Report. | PUBLIC RELATIONS |
| E. Facilities - No Reort. | FACILITY |
| F. Negotiations / Personnel - Mrs. Smith assigned to Negotiations committee. | NEGOTIATIONS |

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- All motions are on the recommendation of the Chief School Administrator. **PERSONNEL**
1. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved (upon satisfactory completion of State mandated background checks), the attached substitute list for the 2009/2010 school year. **APPROVE
SUBSTITUTE
LIST**
 2. On motion by Mr. Connolly, seconded by Mr. Flores, the Board unanimously approved/ratified the following workshops as listed: **APPROVE
WORKSHOPS**
 - a. Ratify the attendance of Anne Borger at the NJASA NJ Pandemic Flu Plan training seminar on October 29, 2009, in Atlantic City. There was no cost. **FLU PLAN
A. BORGER**
 - b. Ratify the attendance of Anne Borger at a Bullying, Harassment, and Intimidation Workshop held on November 10, 2009 in Mays Landing, NJ. No costs to be paid per regulations. **BULLYING
A. BORGER**
 - c. Dee Sloan, Ann Griffith and Melissa Pashley to attend an Autism training seminar on December 7, 2009, in Atlantic City. Cost to be registrations (\$504) plus mileage/tolls. Substitute teachers will be needed. **AUTISM
D. SLOAN
A. GRIFFITH
M. PASHLEY**
 - d. Leah Angeline and Patricia Marten to attend a Preschool Classroom Observation on December 7, 2009, from 9:30AM-1:00PM at the Lower Twp. School District. A substitute teacher will be required for AM session only **PRE-SCHOOL
L. ANGELINE
P. MARTEN**
 - e. John Thomas to attend a State Aid and Budget Preparation workshop on December 9, 2009, from 9:00AM-Noon in Mt. Laurel, NJ. Cost to be \$100, plus mileage. **STATE AID
J. THOMAS**
 - f. Joan Maurer to attend a School Nurse Skills workshop on January 20, 2010 in Cherry Hill, NJ. Registration of \$199 plus mileage/tolls. A substitute nurse will be required. **NURSE SKILLS
J. MAURER**
 3. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board approved the addition of a new stipend position (Cheerleading Squad) for the remainder of the 2009/10 school year, and appoint Ms. Vasser as Moderator. Stipend to be \$550. **APPROVE
STIPEND
POSITION**
 4. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board approve Patricia Burns to attend "Outstanding Technology Projects to Enhance Content Learning" on December 11, 2009, in Cherry Hill, NJ. Cost to be \$199.99 registration fee plus mileage/tolls. A substitute will be needed. **TECH PROJECTS
P. BURNS**

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VI Chief School Administrator and Business Administrator/Board Secretary
items for Board approval:

**ITEMS FOR
BOARD APPROVAL**

A. On motion by Mr. Connolly, seconded by Mr. Flores, the Board
unanimously approved the attached staff monthly reports for October, 2009:

**APPROVE
MONTHLY
STAFF REPORTS**

1. Cafeteria
2. Guidance
3. Enrollment
4. Nurse
5. Special Education
6. Curriculum Report
7. Facilities

B. **CONSENT AGENDA:**

**APPROVE
CONSENT
AGENDA**

On motion by Ms. Kustra, seconded by Mr. McKenna, the Board
unanimously approved the following consent agenda items as listed.

A roll-call vote was taken:

AYES (6) : Mrs. Austin, Mr. Connolly, Mr. Flores, Mr. McKenna, Mrs. Smith,
and Mrs. Spackman.

NAYES (0) :

ABSTAIN (0) :

ABSENT (3) : Ms. Kustra, Mr. LeMunyon, and Mrs. Tolley.

*1. Approval of payrolls:

PAYROLLS

| | |
|---------------------------------------|-------------|
| September 27, 2009 - October 10, 2009 | \$90,568.88 |
| October 11 - October 24, 2009 | \$90,155.07 |

*2. Approve payment of bills from General Fund \$ 95,709.60 and
Food Service \$4,658.59 to October 31, 2009.

BILL LIST

3. Approve minutes from the following Board of Education meetings:
October 8, 2009 Regular & Work Session

MINUTES

(Consent Agenda - continued on next page)

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(Consent Agenda - continued)

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|---|---|-----------------|---------------|-----------------|----------------------------|--------------|-------|----------|--------|----------|-----------------|-------------|--|
| <p>4. Approve tentative make-up dates for the 2009/10 school year, in the event school must close for an extended period of time, due to H1N1 influenza.</p> | <p>MAKE-UP DATES (TENTATIVE)</p> | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 35%;">Fri., Feb. 12</td> <td>Presidents' Day</td> </tr> <tr> <td>Fri., Feb. 15</td> <td>Presidents' Day</td> </tr> <tr> <td>Tues., Apr. 6—Fri., Apr. 9</td> <td>Spring Break</td> </tr> <tr> <td>May 1</td> <td>Saturday</td> </tr> <tr> <td>May 22</td> <td>Saturday</td> </tr> <tr> <td>June 21-June 30</td> <td>End of Year</td> </tr> </table> | Fri., Feb. 12 | Presidents' Day | Fri., Feb. 15 | Presidents' Day | Tues., Apr. 6—Fri., Apr. 9 | Spring Break | May 1 | Saturday | May 22 | Saturday | June 21-June 30 | End of Year | |
| Fri., Feb. 12 | Presidents' Day | | | | | | | | | | | | |
| Fri., Feb. 15 | Presidents' Day | | | | | | | | | | | | |
| Tues., Apr. 6—Fri., Apr. 9 | Spring Break | | | | | | | | | | | | |
| May 1 | Saturday | | | | | | | | | | | | |
| May 22 | Saturday | | | | | | | | | | | | |
| June 21-June 30 | End of Year | | | | | | | | | | | | |
| <p>5. Approve Dr. Ethel Lippman to provide professional development training and activities during the 2009/10 school year under the IDEA ARRA grant funding program, total not to exceed \$8500.</p> | <p>PROF. DEV. PROVIDER E. LIPPMAN</p> | | | | | | | | | | | | |
| <p>6. Approve the Use of Facility request by Lacrosse Evolution to hold their Lacrosse Camp from July 26th to July 30th, 2010, from 9:00AM-12:00PM, and 5:00PM - 8:00PM. Athletic fields only will be used, fee of \$250 to be charged.</p> | <p>USE OF FACILITY LACROSSE EVOLUTION</p> | | | | | | | | | | | | |
| <p>7. Approve the Use of Facility request by the City of Cape May to hold an informational meeting in the auditorium/gym area on Thursday December 10, 2009, from 3:30PM-6:00PM. All fees waived.</p> | <p>USE OF FACILITY CITY OF CAPE MAY</p> | | | | | | | | | | | | |
| <p>8. Ratify the Use of Facility request by JCP&L for Thursday, October 29, 2009, from 6:00PM-9:00PM in the auditorium to provide Cape May City residents with information. \$150 plus custodian fee paid.</p> | <p>USE OF FACILITY JCP&L</p> | | | | | | | | | | | | |
| <p>9. Approve a Use of Facility request by the Nature Center of Cape May to hold their KIDS CAN EXPO on February 21, 2010, from 8:00AM-5:00 PM. Fees to be \$100 (per policy) plus cost of custodian and food service worker. (Set-up on 2/20/2010 from 4:00PM-6:00PM)</p> | <p>USE OF FACILITY NATURE CENTER KIDS CAN EXPO</p> | | | | | | | | | | | | |

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| VI Consideration of additional items which may have arisen after preparation of the agenda. | ADDITIONAL ITEMS |
| 1. On motion by Mr. McKenna, seconded by Mrs. Spackman, the Board unanimously approved a walking trip for grades 3,4,5, and 6 on December 18, 2009, to attend a play at the Cape May Stage. | APPROVE WALKING TRIP |
| VII Items for Board Awareness and/or Board Consideration - None. | BOARD AWARENESS |
| VIII Correspondence - None. | CORRESPONDENCE |
| IX. Old Business - None. | OLD BUSINESS |
| X. New Business - None. | NEW BUSINESS |
| XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings - None. | PUBLIC COMMENTS |
| XV. Adjournment | ADJOURNMENT |
| 1. On motion by Mrs. Smith, seconded by Mrs. Spackman and affirmed by all, the Board adjourned at 7:04 p.m. | |

Respectfully submitted,

Transcribed:
November 20, 2009

John Thomas
Business Administrator/Board Secretary