

**CAPE MAY CITY BOARD OF EDUCATION
MINUTES OF MEETING (DRAFT)
SEPTEMBER 10, 2009
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| I. Edward Connolly, Board President, called the meeting to order at 6:31 p.m., read the usual opening statement in compliance with the Open Public Meeting Act and led the flag salute. A roll call was taken. Present were: Edward Connolly, Marc Flores, Sharon Lee Kustra, Mark J. LeMunyon, Joseph McKenna, Elizabeth Spackman, Marilyn Jo Tolley, and Roberta Townsend. Absent: Dawn Austin.
Also present were: Victoria Zelenak, Peter Tourison, John Thomas, Joan Maurer, Leah Angeline, Charlene Zoerb, and Peter F. Iurato.
There were no announcements. | CALL TO ORDER
OPENING
STATEMENT
FLAG SALUTE
ROLL CALL
ANNOUNCEMENTS |
| II. Recognition and Presentations - None. | PRESENTATIONS |
| III. Comments from the public on agenda items - None. | PUBLIC
COMMENTS |
| IV. Items for Board Action | BOARD ACTION |
| A. Resolution #46-10 approving line item transfers totaling \$ 4,917.36 made in August for the 2009/2010 school year was offered by Joseph McKenna. On motion by Mr. Flores, seconded by Mrs. Tolley, Resolution #46-10 was adopted 8-0. A roll-call vote was taken:

AYES (8) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon, Mr. McKenna, Mrs. Spackman, Mrs. Tolley, and Mrs. Townsend.

NAYES (0) : None.

ABSENT (1) : Mrs. Austin. | RES # 46-10
AUGUST 2009
TRANSFERS |
| B. On motion by Ms. Kustra, seconded by Mr. Flores, the Board approved the Board Secretary's and Treasurer's Reports for the 2008/2009 school year through June 30, 2009. Pursuant to NJAC statute, the Board Secretary certifies that as of that date, no budgetary line item account has obligations and payment which in total exceed the amount appropriated by the district Board of Education, and the Board certifies that as of that date, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for this fiscal year. All revenues have been recorded and received as | APPROVE
TREASURER/
SECRETARY
REPORTS
JUNE 2009 |

(Board Secretary's and Treasurer's Reports - continued)

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(Board Secretary's and Treasurer's Reports - continued)

anticipated. The Board Secretary and Treasurer reports are in agreement.
A roll-call vote was taken:

AYES (8) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon, Mr. McKenna,
Mrs. Spackman, Mrs. Tolley, and Mrs. Townsend.

NAYES (0) : None.

ABSENT (1) : Mrs. Austin.

- C. Resolution #47-10 approving 2009/2010 NCLB application with funds allocated as listed below was offered by Ms. Kustra. On motion by Mr. McKenna, seconded by Mr. Flores, Resolution #47-10 was adopted 8-0.

**RES # 47-10
APPROVE NCLB**

Title I	\$38,870
Title II Part A	\$13,637
Title II Part D	\$392
Title IV	\$894
Title III	Refused as \$10,000 minimum or consortium is required.

- D. Resolution #48-10 approving 2009/2010 TITLE I ARRA application with funds allocated as listed below was offered by Ms. Kustra. On motion by Mr. Flores, seconded by Mr. McKenna, Resolution #48-10 was adopted 8-0.

**RES # 48-10
APPROVE
TITLE I - ARRA**

Title I Part A	\$4,203
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- E. Resolution #49-10 approving 2009/2010 IDEA application with funds allocated as listed below was offered by Ms. Kustra. On motion by Mr. McKenna, seconded by Mr. LeMunyon, Resolution # 49-10 was adopted 8-0.

**RES # 49-10
APPROVE IDEA**

Basic	\$65,907
Preschool	\$2,623

- F. Resolution #50-10 approving 2009/2010 IDEA ARRA application with funds allocated as listed below was offered by Ms. Kustra. On motion by Mr. McKenna, seconded by Mrs. Tolley, Resolution #50-10 was adopted 8-0.

**RES # 50-10
APPROVE
IDEA - ARRA**

Basic ARRA	\$69,068
Preschool ARRA	\$2,493

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V	Committee Reports	COMMITTEE REPORTS
	A. Finance - No Report.	FINANCE
	B. Facilities - Follow-up to walk through, several recommendations have been executed.	FACILITIES
	B. Legislative - Mr. McKenna gave update on county meeting(s)	LEGISLATIVE
	C. Policy - No report.	POLICY
	D. Public Relations - No Report.	PUBLIC RELATIONS
	E. Negotiations / Personnel - No report.	NEGOTIATIONS
	All motions are on the recommendation of the Chief School Administrator.	PERSONNEL
	1. On motion by Mr. Connolly and seconded by Mr. LeMunyon, the Board unanimously approved (upon satisfactory completion of State mandated background checks), the attached substitute list for the 2009/10 school year.	APPROVE SUBSTITUTE LIST
	2. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved and ratified the following workshops as listed:	APPROVE WORKSHOPS
	(1) Robin Wise to attend the Cape Atlantic Insurance Pool participant meeting to be held on October 6, 2009, at 12:30PM in Somers Point, NJ. Cost to be mileage and tolls.	R. WISE CAIP MEETING
	(2) John Thomas to attend Internal Controls training session presented by the New Jersey Dept. of Education on September 1, 2009 in Robbinsville, NJ. Cost to be mileage and tolls.	J. THOMAS NJDOE
	3. On motion by Mr. Connolly, seconded by Mr. McKenna, the Board accepted the resignation of Margaret Walker.	RESIGNATION M. WALKER
	4. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Lorraine Raff as a paraprofessional aide for the 2009/10 school year.	APPROVE L. RAFF PARA/AIDE
	5. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Kathleen Baker as a paraprofessional aide for the 2009/10 school year.	APPROVE K. BAKER PARA/AIDE

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6. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Leah Angeline as a part time (50%)
Preschool Teacher (AM session) for the 2009/2010 school year at a salary of lower than \$22,400, pending on-going negotiations and with no benefits.
A roll-call vote was taken:
AYES (8) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon, Mr. McKenna,
Mrs. Spackman, Mrs. Tolley, and Mrs. Townsend.
NAYES (0) : None.
ABSENT (1) : Mrs. Austin.
- APPROVE
L. ANGELINE
AM PRESCHOOL
TEACHER**
7. On motion by Mr. Connolly, seconded by Mr. LeMunyon, the Board unanimously approved the appointment of Catherine Eppright as a part-time
paraprofessional aide for the 2009/2010 school year at an hourly rate of \$10.00/hour, weekly hours not to exceed 29.5, and with no benefits.
- APPROVE
C. EPPRIGHT
PARA/AIDE**
8. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the following positions/personnel for the 2009/10 school year:
- APPROVE
EXTRA DUTY
POSITIONS**
- a. Extra duty stipend positions as listed, at a minimum rate of \$550 each, pending ongoing negotiations. (list attached)
- b. After School Teacher, 15 hours per week, \$30 per hour, no benefits, pending ongoing negotiations.
- c. Head Teacher/Acting Admin. Kathleen Lucas to be paid \$3,200 annual stipend.
9. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Basic Skills teacher Bridget Inderweis at Our Lady Star of the Sea School. Salary of \$29,890 to be paid through Chapter 192 Comprehensive Education; \$13,450.50 Lower Cape May Regional pass through; \$16,439.50 Cape May City.
- APPROVE
B. INDERWEIS
CHAP 192
SOS**
10. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously approved the appointment of Basic Skills assist. teacher Mary Van de Vaarst at Our Lady Star of the Sea School. Salary of \$13,297 to be paid through Chapter 192 Comprehensive Education; \$6,703.50 Lower Cape May May Regional pass through; \$6,593.50 Cape May City.
- APPROVE
M. VAN de VAARST
CHAP 192
SOS**

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| 11. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously Motion to approve the appointment of (Non public) Nurse Ann Zilinek at Our Lady Star of the Sea School. Salary of \$12,584 to be paid through State Non Public Nursing Aid. \$3,397 Lower Cape May Regional pass through; \$9,187 Cape May City. | APPROVE
A. ZILINEK
NP NURSE
SOS |
| 12. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously Motion to approve the appointment of part time assistant teacher Dennis McGee at Our Lady Star of the Sea School. Salary of \$6,759.50 to be paid through IDEA. | APPROVE
D. McGEE
IDEA - SOS |
| 13. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously Motion to approve the appointment of part time assistant teacher Ellen Krause at Our Lady Star of the Sea School. Salary of \$6,759.50 to be paid through IDEA. | APPROVE
E. KRAUSE
IDEA - SOS |
| 14. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously Motion to approve Joan Maurer to attend "Swine Flu/Viral Epidemics" seminar to be held at the Grand Hotel on October 15, 2009. Costs to be \$86.00 registration fee. A substitute will be needed. | APPROVE
J. MAURER
WORKSHOP |
| 15. On motion by Mr. Connolly, seconded by Ms. Kustra, the Board unanimously Motion to approve Linda Leonard to attend "An Innovative Sculpture Workshop" to be held at the Noyes Museum on October 20, 2009. Costs to be \$50.00 reg. fee, plus mileage/tolls. A substitute will not be needed. | APPROVE
L. LEONARD
WORKSHOP |

VI Chief School Administrator and Business Administrator/Board Secretary items for Board approval:

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| A. On motion by Ms. Kustra, seconded by Mr. Flores, the Board unanimously approved the attached staff monthly reports for August, 2009:
1. Cafeteria - No report.
2. Guidance - No report.
3. Enrollment
4. Nurse - No report.
5. Special Education - No report.
6. Curriculum Report - No report.
7. Facilities
8. Before & After School - No report. | APPROVE
MONTHLY
STAFF REPORTS |
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B. CONSENT AGENDA:

**APPROVE
CONSENT
AGENDA**

On motion by Ms. Kustra, seconded by Mr. Flores, the Board unanimously approved the following consent agenda items as listed.
A roll-call vote was taken:

AYES (8) : Mr. Connolly, Mr. Flores, Ms. Kustra, Mr. LeMunyon, Mr. McKenna,
Mrs. Spackman, Mrs. Tolley, and Mrs. Townsend.

NAYES (0) : None.

ABSENT (1) : Mrs. Austin.

***1. Approval of payrolls:**

PAYROLLS

August 2 - August 15, 2009	\$22,885.97
August 16 - August 29, 2009	\$17,616.52

***2. Approve payment of bills from General Fund \$ 79,742.86.**

BILL LIST

**3. Approve minutes from the following Board of Education meetings:
August 13, 2009 - Regular and work session.**

MINUTES

4. Approve Joint Transportation Agreement with Lower Cape May Regional School District to provide transportation on Route #V-37 for one student to Cape May County Special Services School District for the school year 2009/10 at a cost of \$932 per student.

**JOINT TRANS
AGREEMENT
LCMR - #V-37**

5. Approve Joint Transportation Agreement with Lower Cape May Regional School District to provide transportation on Route #C-09 for two students to Cape May Christian Academy for the school year 2009/10 at a cost of \$867 per student. (\$1734 total)

**JOINT TRANS
AGREEMENT
LCMR - #C-09**

6. Ratify the use of facility request by the City of Cape May to use school fields on August 29, 2009, as contingent over-flow parking areas in support of the City's 400th Year celebration. All fees waived.

**USE OF FACILITY
CITY OF CAPE MAY**

7. Approve the Use of Facility request made by the Center for Community Arts (CCA) to hold Cape May Jazz Festival Family Workshops on Saturday, November 7, 2009, from 9:00AM to 1:30 PM. Non-profit use of facility fee of \$100, plus custodial costs to be assessed.

**USE OF FACILITY
CCA**

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| VI Consideration of additional items which may have arisen after preparation of the agenda. | ADDITIONAL
ITEMS |
| 1. On motion by Ms. Kustra, seconded by Mr. LeMunyon, the Board unanimously approved payment of \$5,999 to the Educational Information and Resource Center (EIRC) for a series of workshops to be held on-site for teachers during the 2009/10 school year, entitled, "Writing With Spice." | APPROVE
WORKSHOPS
EIRC |
| VII Items for Board Awareness and/or Board Consideration - None. | BOARD
AWAWARENESS |
| VIII Correspondence - The following letters were acknowledged. | CORRESPONDENCE |
| A. Letters (2) to Mr. Terrance Crowley, County Superintendent of Schools from the Board. | |
| IX. Old Business - Charlene Zoerb, NJSBA, presented the Board with self-evaluation results and discussed the report. | OLD BUSINESS |
| X. New Business - Mrs. Zelenak proposed October 1, 2009 be the date for the Fall Social. She also suggested the Washington Inn, with a starting time of 3:30 p.m. | NEW BUSINESS |
| XI. Receive comments from the public in accordance with the Board's policy on participation at Board meetings - None. | PUBLIC
COMMENTS |
| XV. Adjournment | ADJOURNMENT |
| 1. On motion by Ms. Kustra, seconded by Mr. LeMunyon and affirmed by all, the Board adjourned at 7:06 p.m. | |

Respectfully submitted,

Transcribed:
August 14, 2009

John Thomas
Business Administrator/Board Secretary

**CAPE MAY CITY ELEMENTARY
2009/2010 SCHOOL YEAR**

EXTRA DUTY POSITIONS

CLUB	TEACHERS
Athletic Program Moderator	Thomas Holden
Computer Club Moderator	Patricia Burns
Curriculum Coach Teacher	Karen Slack
Drama Club Moderator	
Earth Club Moderator	Debbie Sandmeyer-Bryan
Guitar Club Moderator	Jay Eppenbach
Head Teacher	Kathleen Lucas
Homework Club Moderator	Karen Dilfield
I & R S Committee Member	Karen Dilfield
Language Arts Literacy Liaison	Karen Slack
Mathematics Liaison	R.A Doto
Newspaper/Media Club Moderator	Mellisa Pashley
Safety Patrol Moderator	Thomas Holden
School-Wide Enrichment Coordinator	Debbie Sandmeyer-Bryan
Science Liaison	Debbie Sandmeyer-Bryan & Joyce Fallon
Social Studies Liaison	Kathleen Lucas
Student Council Moderator	Rocky Doto
Volunteer Committee Member	Lee Anne Tarr
Website Support Teacher	Jay Eppenbach
World Language Club Moderator	Karen Slack
Yearbook Club Moderator	Bill Grier
Curriculum Committee	Kathleen Lucas Debbie Sandmeyer-Bryan